



ENROLLINDY

ENROLLMENT POLICIES AND PROCEDURES

OCTOBER 2020

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Introduction

Enroll Indy is a non-profit collaboration between Indianapolis Public Schools, The City of Indianapolis, and the Indiana Charter School Board. Enroll Indy's mission is to help families choose schools that meet their students' needs by providing a one-stop enrollment process, school information that is relevant and easy to understand, and data to inform school improvement in Indianapolis. Enroll Indy works toward its mission in the following ways:



School Finder is an online informational tool to help parents learn about their school options in Indianapolis. Schools are empowered to create profiles, highlighting what makes them unique, and students can search schools based on location, programs, and performance. Students can also contact favorite schools and save those schools to an online account. The School Finder launched in November 2016.



OneMatch is the annual school application lottery implemented by Enroll Indy. OneMatch replaces more than thirty different school applications and deadlines in Indianapolis, ensuring that all students can apply for schools on *one application* with *one timeline* and receive *one school match*. The application opens in November and includes two rounds during which students can apply to IPS Choice, Innovation, and charter schools.



Enroll Indy serves as the central clearinghouse of available school seats throughout the year. If a family needs a school, Enroll Indy can help. This replaces the need for a family to call dozens of schools seeking an open seat for their child. Throughout the year, the Enroll Indy Family Resource Center is open to serve students who need schools immediately. This includes students who are new to the city or those seeking transfers from their current schools. Anonymized data from all of these systems will be shared with Indianapolis Public Schools, the City of Indianapolis and the Indiana Charter School Board to inform decisions about future schools, in an effort to better align decision-making with what families want.

OneMatch Overview

The OneMatch application is the K-12 lottery system that allows families to apply to up to ten schools with one application and one timeline, and to receive one school match for their child. The application is available on any internet-connected device. OneMatch includes two application windows in which families can participate when applying for the 2021-22 school year.¹ After each round's deadline, Enroll Indy will run a lottery that will determine placement

¹ For information on claiming seats in the current school year, please see the Ongoing Enrollment Policy.

for applicants based on their stated school preferences, their enrollment priorities (i.e., sibling, geographic, etc.) and their random lottery number.

Enrollment Rounds and Results Timeline

The OneMatch process will consist of two lottery rounds.² The application timeline is as follows:

	Begins	Deadline	Results Released ³
Round One	October 30, 2020	January 29, 2021	February 23, 2021
Round Two	February 1, 2021	April 30, 2021	May 20, 2021

Who Must Complete a OneMatch Application?⁴

- All students new to school in Indianapolis, including incoming pre-K students and Kindergarteners who wish to attend an Enroll Indy participating school.
 - Example: A 5-year-old attending school for the first time, or a 3rd grader who is new to Indianapolis.
- All students in terminating grades that are not a part of a Feeder Program.
 - Example: An 8th grader at Paramount School of Excellence, which does not have a high school program.
- All students who wish to attend a different participating school in 2021-22 than they are attending in 2020-21.
 - Example: A 2nd grader at a neighborhood school who would like to attend a charter school for 3rd grade.

Who Does Not Need to Complete a OneMatch Application?

- Current students in non-terminating grades that wish to remain at their school.
 - Example: A 2nd grader who wishes to remain at his/her current school for 3rd grade.
- Students who wish to attend a non-IPS district school, private schools, or any other non-participating school.
 - Example: An 8th grader who plans to go to Cathedral High School or North Central High School.
- Students in terminating grades that want to continue to the next grade in their feeder program.⁵
 - Example: An 8th grader at Irvington Community Middle School who would like to continue on as a 9th grader at Irvington Preparatory Academy.
- Families wishing to attend their IPS Neighborhood K-8 school.

² Indianapolis Public Schools (IPS) will offer 60% of all pre-K and K in Round One and 100% of pre-K and K in Round Two. IPS will offer 60% of 7th grade seats in programs at Harshman and Longfellow in Round 1 and 100% of seats in Round 2. For 9th grade at IPS Choice programs (Arsenal Tech, Crispus Attucks, Shortridge, and George Washington), 100% of seats will be made available in Round 1 and Round 2.

³ Results will be released on or before the date listed.

⁴ Any K-8 student who wants their neighborhood school does not need to complete the OneMatch application.

⁵ This does not include CFI and Edison 8th graders who wish to attend Shortridge. Eighth graders at CFI and Edison must apply in Round One to claim their guaranteed seat at Shortridge.

IPS Pre-K Eligibility

Students must turn 4 years old on or before August 1, 2021 to be eligible to attend an IPS pre-K program.

- Families wishing to attend an IPS pre-K program **must** live within IPS district boundaries, **except** those families wishing to attend one of the Montessori schools. The Montessori schools are:
 - Rousseau McClellan 91
 - Francis W. Parker 56
 - George Washington Carver 87
- Please note that IPS pre-K programs do **not** provide transportation.
- Families may only attend IPS pre-K once.

Kindergarten Eligibility

All students who turn 5 years old on or before August 1, 2021 are eligible to attend Kindergarten. Charter schools and districts, however, are allowed to grant waivers to student who turn 5 after August 1, and to set their own policies related to waivers. In order to be considered eligible for kindergarten in OneMatch, applicants who turn 5 after August 1, 2021 must work with charter schools or districts to receive a waiver by February 3, 2021 for Round 1, or by May 4, 2021 for Round 2.

IPS grants an automatic waiver to all students who turn 5 on or before September 1, 2021. Any families with students who turn 5 after September 1 will need to apply for a waiver and go through an assessment process by contacting giftedandtalented@myips.org

Families with students who turn 5 after October 1, 2021 will not be able to submit a Kindergarten OneMatch application without first receiving a waiver from a charter or district and then contacting Enroll Indy for assistance completing the application.

Neighborhood Schools and OneMatch

Each K-8 student living within the IPS boundary has a designated neighborhood school based upon their address. Students always have a right to their neighborhood school and can claim a seat in their neighborhood school at any point for the current school year. Beginning June 1, 2021, students can enroll in their neighborhood schools for the 2021-22 school year. Neighborhood schools are a part of the Enroll Indy system, but they are not a part of the OneMatch application, because the seats are not awarded based on a lottery. If at any point a student would like to return to his/her neighborhood school, he/she is allowed to do so by IPS policy. Students cannot, however, hold a seat in both their neighborhood school and another school.

OneMatch Application Lottery

When there are more applications than there are available seats in a program, a lottery will determine which students receive seats. There are three variables that are a part of matching students to seats:

1. The student's rank of preferred programs.
2. The student's priority in a school's enrollment policy (See next page).

3. The student's random lottery number.

Enroll Indy works to ensure students receive the seat they want the most that they are able to get. This means that when all of the above factors are taken into consideration, the student is getting the best seat they can get, given their preferences and the school's priority groups. At the conclusion of the application window, Enroll Indy will run the matching algorithm that will optimize matches based on the factors above. Once those results have been evaluated for accuracy, the results will be released to schools and to families via the OneMatch portal.

Single Best Offer System

The OneMatch lottery is a "Single Best Offer" system. This means that each student who participates in the lottery will only get one school match. A student cannot have multiple match offers at a single time and students will not receive waitlist offers, as individual school waitlists have been eliminated. Schools will set seat targets with attrition in mind in order to admit the maximum number of students as early as possible. Families can always apply again in a later round if they want to continue to try again for a more desired seat.

Lottery Priority Definitions

The following terms and definitions represent the universe of lottery priorities used across all Enroll Indy schools. Not all priorities apply to all schools. To learn which priorities your desired school considers, please see Appendix I.

Geographic Priority

There are several geographic priorities used by participating schools. Some schools have multiple geographic priorities, while others have none. The priorities of each school are listed in Appendix I. The chart below defines each of the geographic priorities.

Geographic Priority	Definition
In District	Applicants living within the IPS district will receive priority to this school.
In Zone	For certain IPS Choice programs that have multiple schools (for example CFI, Montessori, and Butler Lab), students who live in specific zones within the IPS boundary will receive priority. Students can apply to any of the programs but will only get transportation to the zone in which they live.
Proximity	Applicants living within a specified proximity from this school will receive a priority to this school.

Sibling Priority

All schools can choose to prioritize siblings of current students as long as the sibling is attending a non-terminating grade. Siblings are defined as students residing in the same household and/or students sharing the same parent/guardian. Students in terminating grades (i.e., an 8th grader in a K-8 school) do NOT earn sibling priority for younger siblings. The intention of sibling priority is to keep families together when possible. Because students in terminating grades will no longer attend the school the following year, sibling priority is not applied to their younger sibling. An applicant must include the first and last name and grade of sibling on the OneMatch application in order to be eligible for this priority.

Sibling Legacy Priority (Charter or Innovation-Charter High Schools Only)

Instead of utilizing the previously stated sibling policy, high schools governed by a charter can use a sibling legacy priority. Under this priority, siblings of all current students, including 12th graders, and former graduates of the school will receive a priority. Applicants must include a student's first and last name, and grade of the sibling. If the applicant is a sibling of a graduate, the applicant must select "Graduate" in the grade dropdown list.

Child of IPS Employee

Children of an IPS employee will receive priority to IPS choice schools. This includes employees at the district or school level.

Children of Charter School Staff/Board Member

Applicants who are the children of staff or current or founding board members associated with a charter school receive priority.

Children of Butler University Staff

Children of Butler University employees are given the same priority as children of IPS Staff. This only applies to IPS/Butler Lab Schools 55 and 60.

Affiliated Pre-K Program

Applicants who attend an affiliated pre-K program receive priority. Note: This priority **ONLY** applies to charter schools. IPS does not give priority to students who attended any pre-K program, even inside of an IPS building.

IPS Loyal Applicant

An IPS Loyal Applicant is a current IPS K-7th grader who did not receive his/her first choice in the lottery last year. The student will receive priority to their first choice from the 2020-2021 application if they are still currently attending an IPS or Innovation school when matches are processed.

Feeder Pattern Policy

Feeder patterns will be implemented in both charter networks and in IPS. This means that students in terminating grades will be automatically advanced to the next grade in an affiliated school or program, when available. Currently, these include:

Charter Feeders:

- Irvington Community Elementary 5th grade → Irvington Community Middle School 6th grade
- Irvington Community Middle School 8th grade → Irvington Preparatory Academy 9th grade
- All Tindley 6th grades → Charles A. Tindley Accelerated School 7th grade
- Avondale Meadows Academy 5th grade → Avondale Meadows Middle School 6th grade
- Indiana Math and Science Academy West 8th grade → Indiana Math and Science Academy North 9th grade
- KIPP Indy Unite Elementary 5th grade → KIPP Indy College Prep 6th grade

- Paramount Cottage Home 4th Grade → Paramount Englewood 5th Grade
- Paramount Englewood 8th Grade → Purdue Polytechnic High School Downtown/Englewood
- KIPP Indy College Prep 8th grade → KIPP Indy Legacy High 9th grade
- Christel House West 8th Grade → Christel House South 9th Grade

IPS Feeders:

- Theodore Potter 74 6th graders → Harshman Spanish Immersion 7th graders

When students in these programs enter the OneMatch portal, they will see their current school and future school displayed. Families will be advised that if they want the future school that is displayed, they do not need to complete a OneMatch application, and they will be redirected to next steps on how to register with their school. Applicants will be advised that if they want to apply to a different school, they should move forward with their OneMatch application. An applicant will not give up a seat to their feeder school unless they are matched to a school on their OneMatch application.

Special Case: IPS Shortridge Feeders

Eighth graders at Center for Inquiry programs (Schools 2, 27,70, and 84) have guaranteed entry to the International Baccalaureate (IB) program at Shortridge High School, and eighth graders at Edison School of the Arts have guaranteed entry to the Visual and Performing Arts program at Shortridge. In order to claim this guarantee, families **must apply in Round One**. If a family does not apply in Round One, they will no longer be guaranteed a seat at Shortridge High School.

Exceptional Enrollment Cases

IPS Innovation Schools Operating as IPS Neighborhood Schools

These IPS Innovation schools operate as the elementary neighborhood school for IPS students. These schools can open seats in the lottery for out of boundary students, but they must be able to hold enough capacity for any neighborhood student who wants to attend. It is the responsibility of the school to ensure they are following all district policies associated with their boundary. Families can apply to these programs in the OneMatch application:

- Kindezi Academy-Joyce Kilmer School 69
- Global Preparatory Academy @ Riverside 44
- Ignite Achievement Academy @ Elder W. Diggs School 42
- Thomas D. Gregg School 15
- PLA at School 48
- PLA at School 93
- PLA at School 103
- URBAN ACT Academy @ Washington Irving School 14
- Matchbook @ Wendell Philips 63
- Sankofa at Arlington Woods School 99

- The PATH School at Stephen Foster School 67
- Emma Donnan Elementary and Middle School
- Emmerich Manual High School

IPS Neighborhood Transfers with Transportation

If a student needs transportation to a different IPS neighborhood school than their zoned boundary school for child care or medical reasons, the family must apply for a waiver from IPS. Once a waiver is granted by IPS, Enroll Indy will transfer the student in the system.

McKinney-Vento

Students who identify as homeless or displaced have protections under federal law. Enroll Indy will allow students to identify themselves as homeless or displaced during the application process. This will allow Enroll Indy to flag students who may need services provided under McKinney-Vento. This information will be shared with the sending and receiving schools. After the student enrolls, schools must follow procedures under the McKinney-Vento act.

Sidener Gifted Academy/High Ability

Each student in the district will take a test that will determine if a student is eligible to apply to Sidener. Only students who qualify as High Ability in both English and Math will be allowed to enroll. This is not a priority but is a requirement for enrollment. Students at non-IPS schools can provide results to Sidener administrators to become eligible for the program. Enroll Indy will allow all students to apply to Sidener but will only process the enrollment applications of students who have been proven eligible by the school.

IPS Montessori Grade Level Eligibility

IPS Montessori programs will consider all applicants who are applying for pre-K, Kindergarten, 1st, 4th, 6th, and 7th grade. If you are applying for 2nd, 3rd, 5th, or 8th grade you must have prior Montessori experience to be eligible. Documentation to prove prior Montessori participation must be provided to Enroll Indy and will be sent to the school to keep on file. This could include a student progress report, notes from a teacher, a report card, or a letter on the previous Montessori school's letterhead from the head of school or a teacher.

Theodore Potter Eligibility

All students in grades K-2 are eligible to apply for Theodore Potter during the OneMatch Rounds or during late enrollment. Spanish proficiency is required for grades 3-8. If there is capacity in grades 3-8, applicants must demonstrate Spanish proficiency to the school by February 3rd, 2021 for Round 1 and May 4th, 2021 for Round 2. Enroll Indy will honor the school's recommendation for eligibility. Once school starts, second graders who wish to transfer to Theodore Potter mid-year must prove Spanish proficiency before attending.

International Baccalaureate Programme at Shortridge High School

As an International Baccalaureate (IB) program, Shortridge's IB program can only accept new students into grades 9, 10, and 11. Students must start the 11th grade at Shortridge in order to graduate, as IB programs require a minimum of two full years. Students will not be allowed to transfer midyear into the Shortridge IB program at 11th grade unless they have prior IB experience, with approval from the Shortridge principal.

Center for Inquiry Schools Do Not Enroll 8th Graders

Because Center for Inquiry schools follow an International Baccalaureate (IB) program, they do not enroll new 8th graders as they would not be eligible to complete the program in time to be promoted to high school.

Center for Inquiry Schools and IUPUI Visiting Scholar Partnership

Students of short-term visiting scholars at IUPUI are welcomed into the Center for Inquiry schools (2, 27, 70, and 84) for the length of the family's short-term stay in Indianapolis. Enroll Indy is able to "overbook" by no more than 2 seats at each grade level. At some grade levels CFI may already be overenrolled and unable to accept any visiting children.

The child(ren) of the international visiting faculty member must be visiting for 12 months or less. If a child would like to enroll for more than 12 months, the family must follow the traditional enrollment process. CFI does not enroll new students in grade 8. No exceptions are made to this rule.

The visiting faculty member must provide proof of a visiting student or work visa as well as proof of their status as visiting faculty at IUPUI. The faculty member must bring this documentation to the Enroll Indy office at 120 E. Walnut St. in order to claim seats and register in the IPS student information system. After a family has completed the enrollment and registration processes at 120 E. Walnut St, they can then arrange a time to meet with the chosen CFI team. Best practice is for the family to call ahead and arrange an appointment.

CFI Students Returning from International Experience

CFI Students who leave the school for one year or less for international experience (consistent with IB international curriculum) will be re-admitted into the program without applying. Schools will not hold seats for these students, but they will overbook to accommodate them.

IPS High School Transfer Eligibility

Indianapolis Public Schools has 6 all-choice high schools in its local education agency (LEA):

- Arsenal Technical High School
- Crispus Attucks High School
- George Washington High School
- Shortridge High School
- Thrival Academy
- Emmerich Manual High School

All students attending one of the schools listed above may change schools a maximum of one (1) time during their academic career. Additionally, they may only change choice programs located within the same building once, at the principal's discretion. Any student entering his/her senior year of high school OR current seniors are not allowed to transfer to an aforementioned school.

Students who have already used their IPS high school transfers will be marked ineligible in our system during OneMatch and their applications for another IPS Choice high school will not be considered. If a student previously attended an IPS Choice school but is no longer attending, he/she can only return to IPS by enrolling in the same program in which he/she was previously enrolled.

If a current IPS student wishes to transfer to another, non-IPS high school (charter, innovation, etc.), they are free to do so as long as there are available seats at the school they wish to attend.

Students who are eligible for a transfer may transfer without approval at year break, but **must** have counselor approval to transfer at semester break.

Transfer Timeline:

- Year Transfer: Must apply through Enroll Indy OneMatch lottery or claim an open seat during late enrollment by first day of school.
- Semester Transfer: Must receive counselor approval and transfer during approved transfer period.
- IPS High School Transfer Request Window: December 2 – December 19, 2021

Exceptional Transfers:

- Safety Transfers: Must apply through the IPS Office of Enrollment and Options (OEO) and must be approved by both the principal and OEO.
- Student Transfer Without Parent/Guardian Involvement: If a parent can demonstrate that a student completed the Enroll Indy OneMatch application without guardian participation, the student can return to their previous school.

OneMatch Family Portal and Application Process

Accessing an Application

The OneMatch application is an entirely web-based system. Applicants can access the system either from a computer or mobile device. Applicants needing assistance in accessing or completing an application can visit the Enroll Indy Family Resource Center, any participating school, or one of more than fifty Enroll Indy Community Partners. Additionally, families can complete an application over the phone with one of Enroll Indy's staff members by calling our hotline at 317-426-3234. For a complete list of community partners and their addresses, please visit enrollindy.org.

Indicating Siblings Attending an Applicant School

After selecting schools, the user will be able to indicate if their student has a sibling at any school on the application. The user will enter the sibling's name and grade level. This information will be verified by Enroll Indy and the sibling priority will be applied to the application.

Indicating if an Applicant is the Child of Staff or Founding Board Member for a School

After selecting schools, the user will be able to indicate if their student has a parent employed by the school/district for which they are applying. The user will enter the parent's first and last

name. This information will be verified by the school/district and the priority will be applied to the application. Please see the appendix for each school's enrollment policies.

Family Match

If a family is applying for more than one student, they have the ability to opt-in to our Family Match policy. The purpose of Family Match is to try to keep families together in one school. If a user chooses to turn on Family Match, they are telling Enroll Indy that keeping their students together is more important than getting their top school choice. This means that if one of the students gets his/her top choice, but the other student is unable to get a seat at the same school, the OneMatch lottery will skip the top choice and try to get both students into the second choice in order to try to keep them at the same school. Families seeking Family Match *must* rank the same schools (though not necessarily the programs within those schools) in the same order for all students they wish to keep together.

If a user turns Family Match off, that user is indicating that their students can attend different schools and each application should be considered separately. Families with twins/multiples who want them to remain together, should use Family Match.

Revoking Seats

Enroll Indy will validate all enrollment priorities (geographic, siblings etc.). If any information on the application is proven to be false, Enroll Indy reserves the right to revoke that seat.

Editing Your Application

If a family wishes to edit their application, the user can log in to the OneMatch portal and make changes to their application until the enrollment window closes. No changes will be allowed after the application window closes.

Viewing Results and Claiming or Declining Matches

After the enrollment window closes, Enroll Indy will process and upload results to the OneMatch Portal. Users will be notified by email and text message when results are available. Users can log into the OneMatch portal and click "View Results" to view their school match and required next steps to claim it.

Match Scenarios

- If a student receives a match, they automatically forfeit their seat in their current school.
 - In order to claim your seat, you must complete your matched school's next steps. Schools are required to give families a minimum of 30 days to complete their next steps. After 30 days, school can choose to release your seat for the next round of the lottery (or late enrollment, if applicable). Enroll Indy will make every effort to contact each family before releasing their seat. The 30-day policy only relates to the two OneMatch lottery rounds.
 - Families also have the option to decline their match. Those who do not wish to accept their seat can click the "Decline" button in the portal. This will terminate their seat and is irreversible. However, since by applying and receiving a match the student has automatically forfeited their current seat for next year, this means that the student has no guaranteed future school listed.

- If a student does not receive a match, he/she can:
 - Remain at his/her current school for 2021-22, if applicable.
 - Apply again in a subsequent round, if applicable.
 - Visit Enroll Indy during late enrollment or use the Late Enrollment Portal to view available seats.
 - Enroll in his/her IPS Neighborhood school (K-8th grade only).

Late Enrollment Policy

Enrollment Dead Period (May 1-21)

At the end of the final lottery round, Enroll Indy must process all applications. Families will be notified by May 21 of their results. From May 1 through May 21, students will not be able to enroll in any Enroll Indy schools for 2021-22 because seat availability will be unknown until the lottery results are processed.

If you are interested in attending a charter school, you will be able to visit the school during this time and provide your contact information to them. If there are seats available after Round 2 results are released on May 21, the school can request a transfer in Enroll Indy's system.

Late Enrollment (Opens June 1)

Enroll Indy will publish a list of all available seats by grade level on the online Late Enrollment Portal. The portal will remain open 24 hours a day and is updated in real time. These seats are available on a first-come, first-serve basis. Students interested in attending a school with available seats can claim a seat directly via the portal, visit the Enroll Indy Family Resource Center or, in the case of charter schools, visit the school they wish to attend. Schools enrolling new students during this time will do so in the Enroll Indy portal prior to entering the student in their Student Information System. This ensures that the seat availability is always up to date in the Enroll Indy portal.

IPS pre-K programs, K-8 schools with special eligibility requirements, IPS Neighborhood, and some high school grades will not offer online enrollment through the Portal, as Enroll Indy must verify that a student has qualified to attend or is permitted to transfer. The following will not offer online enrollment through the Late Enrollment Portal:

- All IPS pre-K programs
- Sidener Academy
- Montessori schools (IPS Schools 56, 87, and 91): Grades 2, 3, 5 and 8
- Theodore Potter 74: Grades 3-6
- Centers for Inquiry (IPS Schools 2, 27, 70, and 84): 8th grade
- All high schools graded 12
- IPS High Schools 10, 11, 12
- All IPS Neighborhood In-Boundary Seats

Late Enrollment - Transfers

During late enrollment, if a student is enrolled in an Enroll Indy school but would like to attend another Enroll Indy school that has available seats, that student may transfer. To transfer, the

student should visit the Enroll Indy Family Resource Center, use the online Late Enrollment Portal to view and claim open seats, or in the case of charter schools, visit the office of the school they wish to attend. The student will be discharged from his/her matched school and enrolled in the new school.

IPS Neighborhood Transfers without Transportation

On June 1, some IPS neighborhood schools will open seats for students that do not reside in the school's boundary ("out of boundary seats"). Families can enroll in these seats on a first-come, first-served basis, and families that choose these seats will not receive transportation to the school. For information on available seats in neighborhood schools, families should contact Enroll Indy or IPS.

Ongoing Enrollment Policy

In addition to running the OneMatch system, Enroll Indy manages ongoing enrollment centrally. This means that any time a student needs a seat during the school year, whether transferring between schools or moving into the city for the first time, that seat will be assigned through Enroll Indy's central system. A seat availability report, listing each grade at each participating school, will be published on Enroll Indy's website, and families can call or visit Enroll Indy to inquire about which schools have open seats. All seats are available on a first-come, first-serve basis during ongoing enrollment. Families may enroll centrally at the Enroll Indy Family Resource Center or, in the case of charter schools, the school they wish to attend.

Mid-Year New Students

A "Mid-Year New Student" is a student who needs to enroll in an Enroll Indy participating school for the first time after school has started for the current year. Any student who needs to enroll in an Enroll Indy school for the first time can visit the Enroll Indy Family Resource Center for information about schools and available seats. All IPS Choice and pre-K enrollments are handled centrally through the Family Resource Center. In the case of charter schools, new students also have the option to go directly to the school to enroll if there are seats available. If a family believes a school has open seats but is told by the school that there are no seats, the family should contact Enroll Indy.

Mid-Year Transfers

A "Mid-Year Transfer Student" is a student who needs to transfer from one Enroll Indy participating school to another Enroll Indy participating school. Mid-year transfers will occur through the Enroll Indy system. Families wishing to transfer should visit the Enroll Indy Family Resource Center to transfer. (Note: families wishing to transfer to a charter school also have the ability to go directly to that school's campus to transfer.) Once the student has enrolled in the new school, the student will forfeit his/her seat at their previous school. They can only return if their previous school has an open seat. The student can access a new seat either at the Enroll Indy Family Resource Center or, in the case of charter schools, at the school in which they want to enroll.

Appendix I: Participating Schools and Priorities

School Name	School Type	Grade Levels 21-22	Enrollment Priorities
ACE Preparatory Academy	Charter	K-5	1. Sibling Priority 2. Children of Staff/Board Member
Allegiant Preparatory Academy	Charter	K-4	1. Sibling Priority 2. Children of Staff/Board Member
Andrew J Brown Academy	Charter	K-8	1. Sibling Priority
Arsenal Technical High School ⁶ -Career Technology Center -Construction, Engineering, & Design Academy -Law & Public Policy Choice Program -Math & Science Choice Program -New Tech Choice Program	IPS Choice	9-12	1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority
Avondale Meadows Academy	Charter	K-5	1. Sibling Priority
Avondale Meadows Middle School	IPS Innovation	6-8	1. Sibling Priority 2. Children of Staff/Board Member
Believe Circle City High School	Charter	9-11	1. Child of Staff/Board Member
Center for Inquiry 2	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority
Center for Inquiry 27	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority

⁶Each IPS High School facility has multiple choice programs. Applicants must apply to each program they are interested in separately.

School Name	School Type	Grade Levels 21-22	Enrollment Priorities
Center for Inquiry 70	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Center for Inquiry 84	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority
Charles A Tindley Accelerated School	Charter	7-12	1. Sibling Priority
Christel House Academy-West	Charter	K-8	TBD
Christel House Academy-South	Charter	K-12	TBD
Circle City Preparatory Charter School	Charter	K-5	1. Sibling Priority
Cold Spring School	IPS Innovation	K-8	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Crispus Attucks High School ⁷ -Health Sciences Academy -Teaching, Learning, & Leading Academy	IPS Choice	9-12	1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority
Edison School of the Arts School 47	IPS Innovation	K-8	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Emma Donnan Elementary and Middle School	IPS Innovation	K-8	1. Neighborhood (Guarantee) 2. Sibling Priority 3. Child of Staff
Emmerich Manual High School	IPS Innovation	11-12	1. Sibling Priority 2. Child of Staff/Board Member
Enlace Academy	IPS Innovation	K-8	1. Sibling Priority

⁷Each IPS High School facility has multiple choice programs. Applicants must apply to each program they are interested in separately.

School Name	School Type	Grade Levels 21-22	Enrollment Priorities
Ernie Pyle School 90	IPS Choice	K-6	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Francis W Parker School 56-Montessori	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority
GEO Next Generation High School	Charter	9-12	1. Sibling Priority 2. Child of Staff/Board Member
George Washington Carver Montessori School 87	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority
George Washington High School ⁸ -Advanced Manufacturing, Engineering, & Logistics Academy -Business & Finance Academy -Information Technology Academy	IPS Choice	9-12	1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority
Global Prep @ Riverside 44	IPS Innovation	K-7	1. Sibling Priority 2. Affiliated Pre-K Program 3. Children of Staff/Board Member
Harshman Magnet Middle School -STEM -Spanish Immersion -World Languages	IPS Choice	7-8	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Herron High School	IPS Innovation	9-12	1. Sibling Priority 2. Children of Staff/Board Member 3. Proximity
Herron Preparatory Academy	Charter	K-2	1. Sibling Priority 2. Children of Staff/Board Member 3. Proximity

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School Name	School Type	Grade Levels 21-22	Enrollment Priorities
Herron Riverside High School	IPS Innovation	9-12	1. Sibling Priority 2. Children of Staff/Board Member 3. Proximity Priority
Ignite Achievement Academy at Elder W. Diggs School 42	IPS Innovation	K-6	1. Sibling Priority 2. Children of Staff/Board Member
Indiana Math & Science Academy - North	Charter	K-12	1. Sibling Priority 2. Children of Staff/Board Member
Indiana Math & Science Academy- West	Charter	K-8	1. Sibling Priority 2. Children of Staff/Board
Indianapolis Metropolitan High School	Charter	9-12	1. Sibling Priority
Indy STEAM Academy	Charter	K-5	TBD
Invent Learning Hub	Charter	K-8	1. Children of Staff/Board Member 2. Sibling Priority
IPS/Butler University Laboratory School 55	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority (Butler University Employees will receive an IPS Employee priority)
IPS/Butler University Laboratory School 60	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority (Butler University Employees will receive an IPS Employee priority)
Irvington Community Elementary School	Charter	K-5	1. Sibling Priority 2. Children of Staff/Board Member
Irvington Community Middle School	Charter	6-8	1. Sibling Priority 2. Children of Staff/Board Member
Irvington Preparatory Academy	Charter	9-12	1. Sibling Priority 2. Children of Staff/Board Member
Kindezi-Joyce Kilmer School 69	IPS Innovation	K-6	1. Sibling Priority
KIPP Indy College Prep Middle	IPS Innovation	6-8	1. Sibling Priority 2. Proximity Priority
KIPP Indy Legacy High	IPS Innovation	9-11	1. Sibling Priority 2. Proximity Priority

School Name	School Type	Grade Levels 21-22	Enrollment Priorities
KIPP Indy Unite Elementary	IPS Innovation	K-5	1. Sibling Priority 2. Proximity Priority
Longfellow Middle School Medical Magnet	IPS Choice	7-8	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Matchbook Learning at Wendell Phillips School 63	IPS Innovation	K-8	1. Siblings 2. Children of Staff/Board Member
Paramount School of Excellence - Brookside	Charter	K-8	1. Sibling Priority 2. Children of Staff/Board Member
Paramount School of Excellence – Cottage Home	Charter	K-4	1. Sibling Priority 2. Children of Staff/Board Member
Paramount School of Excellence – Englewood	Charter	5-8	1. Sibling Priority 2. Children of Staff/Board Member
PATH School at Stephen Foster 67	IPS Innovation	K-8	1. In-District Priority 2. Sibling Priority
Phalen Leadership Academy at Francis Scott Key 103	IPS Innovation	K-6	1. In-District Priority 2. Sibling Priority
Phalen Leadership Academy at George H Fisher School 93	IPS Innovation	K-6	1. In-District Priority 2. Sibling Priority
Phalen Leadership Academy at Louis B Russel School 48	IPS Innovation	K-6	1. In-District Priority 2. Sibling Priority
pilotED Schools: Bethel Park	Charter	K-5	1. Children of Staff/Board Member 2. Sibling Priority
Promise Prep	Charter	TBD	TBD
Purdue Polytechnic Indianapolis High School - Englewood	IPS Innovation	9-12	1. Sibling Priority 2. In-District Priority
Purdue Polytechnic Indianapolis High School - North	Charter	9-12	1. Sibling Priority 2. In-District Priority
Rooted School	Charter	9-10	1. Sibling Priority 2. Child of Staff/Board Member
Rousseau McClellan School 91-Montessori	IPS Choice	K-8	1. In-District Priority 2. Sibling Priority 3. In-Zone Priority 4. Proximity Priority 5. Loyal Applicant Priority 6. IPS Employee Priority

School Name	School Type	Grade Levels 21-22	Enrollment Priorities
Sankofa School of Success at Arlington Woods 99	IPS Innovation	K-6	TBD
Sidener Academy for High Ability Students	IPS Choice	2-8	1. In-District Priority 2. Sibling Priority 3. Loyal Applicant Priority 4. IPS Employee Priority
Southeast Neighborhood School of Excellence (SENSE)	Charter	K-8	1. Sibling Priority 2. Children of Staff/Board Member
Shortridge High School ⁹ -International Baccalaureate Programme -Visual & Performing Arts and Humanities	IPS Choice	9-12	1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority
SUPER School 19	IPS Innovation	K-8	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Theodore Potter School 74	IPS Choice	K-6	1. In-District Priority 2. Sibling Priority 3. Proximity Priority 4. Loyal Applicant Priority 5. IPS Employee Priority
Thomas Gregg Neighborhood School 15	IPS Innovation	K-6	1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority
Thrival Academy Indy	IPS Innovation	9-10	1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority
Tindley Genesis Academy	Charter	K-6	1. Sibling Priority 2. Children of Staff/Board Member
Tindley Summit Academy	Charter	K-6	1. Sibling Priority 2. Children of Staff/Board Member
URBAN ACT Academy at Washington Irving School 14	IPS Innovation	K-8	1. Sibling Priority 2. Children of Staff/Board Member
Victory College Preparatory Academy	Charter	K-12	1. Sibling Priority 2. Children of Staff/Board Member

⁹Each IPS High School facility has multiple choice programs. Applicants must apply to each program they are interested in separately. The same is true for Harshman Middle School.

School Name	School Type	Grade Levels 21-22	Enrollment Priorities
Vision Academy	Charter	K-8	1. Sibling Priority 2. Children of Staff/Board Member