

ENROLLMENT POLICIES AND PROCEDURES FOR FAMILIES

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Introduction

Enroll Indy is a non-profit organization serving Indianapolis families by offering a one-stop enrollment process for Indianapolis Public Schools and most charter schools in the city. Enroll Indy provides school information that is relevant and easy to understand, and manages and analyzes data to inform school improvement. Enroll Indy works toward its mission in the following ways:



The Enroll Indy School Finder is an online informational tool to help parents learn about their school options in Indianapolis. Schools are empowered to create profiles, highlighting what makes them unique, and students can search schools based on location, programs, and other key information such as transportation and hours. Students can also contact favorite schools and save those schools to an online account.



OneMatch is Enroll Indy's annual school application and lottery process. OneMatch replaces more than 100 different school applications and deadlines in Indianapolis, ensuring that all students can apply for schools on *one application* with *one timeline* and receive *one school match*. The application opens in the fall, and includes two lottery rounds. Dates for each round are published on our website.



Enroll Indy serves as the clearinghouse for available school seats throughout the year. Whether a family needs assistance with the application portal or has questions about open seats after the lotteries, our enrollment specialists are available to help. Our specialists serve as impartial concierges who assist families in finding a school that meets their needs. The information provided through Enroll Indy replaces the need for a family to call dozens of schools seeking information and an open seat for their child.

OneMatch Overview

Enroll Indy's OneMatch is the K-12 lottery system that allows families to apply to up to ten schools with one application and one timeline, and to receive one school match for their child. Enroll Indy's One Match application includes Indianapolis Public Schools and most Indianapolis charter schools. Any student in the state may apply to a charter school. Students who wish to apply to an IPS school may do so through Enroll Indy and are guaranteed a seat in their geographic zone. The application is available on any internet-connected device. OneMatch includes two application windows in which families can participate when applying for the 2024-25 school year.¹ After each round's deadline, Enroll Indy runs a lottery that determines placement for applicants based on their stated school preferences, their enrollment priorities (i.e., sibling, geographic, etc.) and their random lottery number.

Enrollment Rounds and Results Timeline

The OneMatch process consists of two lottery rounds.² The application timeline is as follows:

	Begins	Deadline	Results Released ³
Round One	November 1, 2023	January 24, 2024	February 22, 2024
Round Two	January 25, 2024	April 19, 2024	May 16, 2024

Note: For families who did not participate in the lottery or who did not get their desired seat, the late enrollment portal opens on June 5, 2024. Seats are available on a first come-first serve basis during late enrollment.

OneMatch Application Lottery

When there are more applications than there are available seats in a program, a lottery determines which students receive seats. There are three variables that are a part of matching students to seats:

- 1. The student's rank of preferred programs.
- 2. The student's priority in a school's enrollment policy.
- 3. The student's random lottery number.

¹ For information on claiming seats in the current school year, please see the Ongoing Enrollment Policy.

² Indianapolis Public Schools (IPS) will offer 60% of all PK and K in Round One and 100% of PK and K in Round Two. 100% of 6th grade seats will be made available in Round 1 and Round 2. For 9th grade at IPS Choice programs (Arsenal Tech, Crispus Attucks, Shortridge, and George Washington), 100% of seats will be made available in Round 1 and Round 2.

³ Results will be released on the date listed by 10 am.

At the conclusion of the application window, Enroll Indy runs the matching algorithm that optimizes matches based on the factors above. This system is also known as "The Single Best Offer" system. (See next paragraph for details.) Once the lottery results have been evaluated for accuracy, the results are released to schools and to families via the OneMatch portal.

Single Best Offer System

The OneMatch lottery is a "Single Best Offer" system. This means that each student who participates in the lottery receives one school match per their participation in a round of the lottery. A student cannot have multiple match offers at a single time. Additionally, there are no waitlists in the Enroll Indy system. Families who did not receive their first choice, or who do not wish to accept their seat at their matched school, may apply again in a later round to try again for a more desired seat.

Important note: If a student participates in the second round of the lottery and matches to a new school, they automatically lose their round 1 seat.

Who Must Complete a OneMatch Application?

- All students new to school in Indianapolis, including incoming pre-K students ** and Kindergarteners*** who wish to attend an Enroll Indy participating school.⁴
 - $\circ~$ Example: A 5-year-old attending school for the first time, or a 3rd grader who is new to Indianapolis.
- All students in terminating grades that are not a part of a Feeder Program.
 - Example: An 8th grader at Paramount Brookside, which does not have a high school program.
- All students who wish to attend a different participating school in 2024-25 than they are attending in 2023-24.
 - Example: A 2nd grader at a neighborhood school who would like to attend a charter school for 3rd grade.

Who Does Not Need to Complete a OneMatch Application?

- Current students who wish to remain at their current school.
 - Example: The parent of a 2nd grader who wishes to keep their student at their current school for 3rd grade does not need to reapply.

Students who wish to attend a non-IPS district school, private schools, or any other non-participating school.

- Example: An 8th grader who plans to go to Cathedral High School or North Central High School.
- Students in terminating grades that want to continue to the next grade in their feeder program.

⁴ In the 2024-25 school year, IPS is implementing Rebuilding Stronger and eliminating all neighborhood schools. No student will be assigned a default school based on their address, therefore all Kindergarten and new students to IPS must submit a lottery application to receive a school assignment. To learn more about Rebuilding Stronger, visit <u>https://myips.org/rebuilding-stronger/</u>

• Example: An 8th grader at Irvington Community Middle School who would like to continue on as a 9th grader at Irvington Preparatory Academy.

**IPS Pre-K Eligibility

Students must turn 4 years old on or before August 1, 2024 to be eligible to attend an IPS pre-K program.

- All families who wish to attend an IPS pre-K program are required to apply for an On My Way pre-K voucher.⁵
- Families wishing to attend an IPS pre-K program must live within IPS district boundaries.
- Please note that IPS pre-K programs do **not** provide transportation.
- Families may only attend IPS pre-K once.

***Kindergarten Eligibility

All students who turn 5 years old on or before August 1, 2024 are eligible to attend Kindergarten. However, schools are allowed to grant waivers to students who turn 5 after August 1, and to set their own policies related to waivers. Enroll Indy's School Finder has the kindergarten cut-off dates for charter schools. See below for IPS policies:

- IPS grants an automatic waiver to all students who turn 5 on or before September 1, 2024.
- Any families with students who turn 5 after September 1 need to apply for a waiver and go through an assessment process by contacting <u>giftedandtalented@myips.org</u>.
- Families with students who turn 5 after October 1, 2024 will not be able to submit a Kindergarten OneMatch application without first receiving a waiver from a charter or district and then contacting Enroll Indy for assistance completing the application.

Lottery Priority and Eligibility Definitions

The following terms and definitions represent the lottery priorities used across all Enroll Indy schools. Not all priorities apply to all schools. To learn which priorities your desired school considers, please see Appendix I.

Pre-K Programs

Applicants who attend a charter-affiliated pre-K program receive priority. (For a list of affiliated pre-k programs, see the Appendix.)

NEW FOR 2024-25

Students who receive an IPS pre-k seat for the 2024-25 school year are automatically guaranteed a seat in that school for all subsequent years as long as they do not apply out to another school. If a family wishes to attend a different school for kindergarten, they will need to participate in OneMatch. Additionally, families applying for a pre-K seat will receive the same priorities as K-8 IPS students.

⁵ The On My Way Pre-K application can be found at <u>http://www.onmywayprek.org</u>

Center for Inquiry Schools and IUPUI Visiting Scholar Partnership

Students of short-term visiting scholars at IUPUI are welcomed into the Center for Inquiry schools (2, 27, 57, 70, 79 and 84) for the length of the family's short-term stay in Indianapolis. Enroll Indy is able to "overbook" by no more than 2 seats at each grade level. At some grade levels, a Center for Inquiry school may already be overenrolled and unable to accept any visiting children.

The child(ren) of the international visiting faculty member must be visiting for 12 months or less. If a child would like to enroll for more than 12 months, the family must follow the traditional enrollment process. No exceptions are made to this rule.

The visiting faculty member must provide proof of a visiting student or work visa as well as proof of their status as visiting faculty at IUPUI. The faculty member must email this documentation to Enroll Indy's office at info@enrollindy.org in order to claim seats and register in the IPS student information system. After a family has completed the enrollment and registration processes, they can then arrange a time to meet with the chosen CFI team.

Center for Inquiry Students Returning from International Experience

CFI Students who leave the school for one year or less for international experience (consistent with IB international curriculum) may be re-admitted into the program without applying. Schools will not hold seats for these students, but they may overbook to accommodate them.

Children of Butler University Staff

Children of Butler University employees are given the same priority as children of IPS Staff. This only applies to the Butler Lab schools: Eliza Blaker School 55 and William Bell School 60.

Children of Charter School Staff/Board Member

Applicants who are the children of a charter school staff member or a current or founding board member associated with a charter school receive priority to that charter school.

Children of IPS Employee

Children of an IPS employee receive priority to IPS choice schools. This includes employees at the district or school level but does not include charter schools.

Dual Language Program Eligibility

All students in grades K-2 are eligible to apply for Theodore Potter during the OneMatch Rounds or during late enrollment. Spanish proficiency is required for grades 3-8. If there is capacity in grades 3-8, applicants must demonstrate Spanish proficiency to the school (Potter grades 3-5, Harshman grades 6-8) by January 24th, 2024 for Round 1 and April 19th, 2024 for Round 2. Enroll Indy honors the school's recommendation for eligibility. Once school starts, second graders who wish to transfer to Theodore Potter mid-year must prove Spanish proficiency before attending.

Exchange Students

Students from other countries who are participating in an exchange program should contact their desired school to see if they accept foreign exchange students prior to filling out an application.

Feeder Patterns

Policy for Charter Schools

- Avondale Meadows Academy 4th grade -> Avondale Meadows Middle School 5th grade
- Christel House West 8th Grade -> Christel House High School 9th Grade
- Christel House South 8th Grade -> Christel House High School 9th grade
- Indiana Math & Science Academy West 8th grade -> Indiana Math & Science Academy North 9th grade
- Irvington Community Elementary 5th grade -> Irvington Community Middle School 6th grade
- Irvington Community Middle School 8th grade -> Irvington Preparatory Academy 9th grade
- KIPP Indy Unite Elementary 5th grade -> KIPP Indy College Prep 6th grade
- KIPP Indy College Prep 8th grade -> KIPP Indy Legacy High School 9th grade
- Matchbook Learning at Wendell Philips 8th grade -> Matchbook High School 9th grade
- Paramount Cottage Home 5th grade -> Paramount Englewood Middle School 6th grade
- All Tindley 6th grades -> Charles A. Tindley Accelerated School 7th grade
- Paramount Englewood ->Purdue Polytechnic High School- Englewood
 NOTE: In order to claim this guarantee, families must apply in Round One. If a family does not apply in Round One, they will no longer be guaranteed a seat at Purdue Polytechnic High School-Englewood.

Feeder/Pipeline Guarantee for IPS Schools

Due to the grade reconfigurations occurring from Rebuilding Stronger, IPS will ensure that all students in IPS K-5 programs receive a seat in 6-8 in-zone programs. (To see a total list of IPS pipeline guarantees, please see Appendix II.) Here is how the pipeline guarantee works:

- When students in these programs enter the OneMatch portal, they will see their current school and future school displayed.
 - Families who wish to attend the displayed future school do not need to complete a OneMatch application; they will be redirected to next steps on how to register with their school.
 - Applicants who want to apply to a different school, should submit a OneMatch application. An applicant will only give up a seat to their feeder school if they are matched to a school on their OneMatch application.

Special Case: IPS Shortridge Feeders

- Eighth graders enrolled at Center for Inquiry programs (Schools 2, 27,70, and 84) in the 2023-24 school year have guaranteed entry to the International Baccalaureate Diploma Programme at Shortridge High School.
- Eighth graders enrolled at Edison School of the Arts in the 2023-24 have guaranteed entry to the International Baccalaureate Career Programme at Shortridge.
- In order to claim this guarantee, students from Center for Inquiry schools and Edison must apply in Round One. If a family does not apply in Round One, they are no longer guaranteed a seat at Shortridge High School.

Geographic Priority

There are several geographic priorities used by participating schools. Some schools have multiple geographic priorities, while others have none. The priorities of each school are listed in Appendix I. The chart below defines each of the geographic priorities.

Geographic Priority	Definition
In District	Applicants living within the IPS district will receive priority to this school.
In Zone	IPS is moving to four enrollment zones in the 2024-25 school year. An interactive zone map can be referenced <u>here</u> and a boundary map can be referenced <u>here</u> . Students who apply to a school within their enrollment zone will receive priority to this school. ⁶

McKinney-Vento

Students who identify as homeless or displaced have protections under federal law. Enroll Indy allows students to identify themselves as homeless or displaced during the application process. This allows Enroll Indy to flag students who may need services provided under McKinney-Vento. This information is shared with the sending and receiving schools. After the student enrolls, schools must follow procedures under the McKinney-Vento Act.

Merle Sidener Gifted Academy/H.L. Harshman High Ability Middle School

Each student in the district will take a test that determines if a student is eligible to apply to these high-ability programs. Only students who qualify as high ability in either English or Math are allowed to enroll. Students at non-IPS schools must check with the high ability schools' administrators to see if they are eligible for the program. Enroll Indy allows all students to apply to these programs but only processes the enrollment applications of students who have been proven eligible by the high-ability schools.

Montessori Grade Level Eligibility

⁶ At the middle school level, some schools such as high ability, dual language, STEM, visual and performing arts and others are accessible across multiple zones.

IPS Montessori programs enrolls all applicants, as space permits, who are applying for pre-K, Kindergarten, 1st, 4th, and 7th grades. Students applying for 2nd, 3rd, 5th, 6th or 8th grade, must have prior Montessori experience to be eligible. Documentation to prove prior Montessori participation must be provided to Enroll Indy and is sent to the school to keep on file. This could include a student progress report, notes from a teacher, a report card, or a letter on the previous Montessori school's letterhead from the head of school or a teacher.

Sibling Priority

Schools can choose to prioritize siblings of current students. Siblings are defined as students residing in the same household and/or students sharing the same parent/guardian. The intention of sibling priority is to keep families together when possible. An applicant must include the first and last name and grade of sibling on the OneMatch application in order to be eligible for this priority.

See the list below for more details:

- Sibling priority can be applied to any sibling of a current student provided that the current student presently attends the school and will attend the school in the future.
 - If the current sibling would have attended the school, prior to the Rebuilding Stronger grade configuration, sibling priority is still in effect for the 2024-25 school year.
- Students in terminating grades (such as an 8th grader in a K-8 school) do NOT earn sibling priority for younger siblings, with the exception of some charter schools who may accept siblings of an alumnus.****
- Students who have matched out of a school in Round 1 of the lottery do NOT earn sibling priority for their siblings at any school in Round 2 of the lottery.
- Sibling priority also does not apply to children entering PreK.

****Sibling Legacy Priority (Charter or Innovation-Charter High Schools Only) High schools governed by a charter can use a sibling legacy priority. Under this priority, siblings of all current students, including 12th graders, and former graduates of the school receive a priority. Applicants must include a student's first and last name, and grade of the sibling. If the applicant is a sibling of a graduate, the applicant must select "Graduate" in the grade dropdown list.

Students Impacted by Rebuilding Stronger Changes

Students who attend a current school that is projected to end instruction, merge with another school, or add a new program will have the opportunity to receive an additional lottery priority to in-zone schools with transportation.

Transfer Eligibility

for IPS High School Students

Indianapolis Public Schools has 4 all-choice high schools, meaning any student within IPS can choose to attend any of these schools: Arsenal Technical High School, Crispus Attucks High School, George Washington High School, and Shortridge High School.

The following rules apply to students who wish to transfer to another high school within IPS or to a different program within their current high school:

- All students attending one of the schools listed above may change schools a maximum of one (1) time during their academic career.
- Additionally, they may only change choice programs located within the same building once, at the principal's discretion. This is handled at the school level, not through Enroll Indy.
- Any student entering his/her senior year of high school OR current seniors are not allowed to transfer to another IPS high school.
- Students who have already used their IPS high school transfers will be marked ineligible in our system during OneMatch and their applications for another IPS Choice high school will not be considered.
- A student who previously attended an IPS choice high school but is no longer attending, he/she can only return to IPS by enrolling in the same program in which he/she was previously enrolled.
- If a current IPS student wishes to transfer to another, non-IPS high school (charter, innovation, etc.), they are free to do so as long as there are available seats at the school they wish to attend.
- Students who are eligible for a transfer may transfer without approval after the school year ends, but **must** have counselor approval to transfer at semester break. *Transfer Timeline:*
 - Students who wish to transfer to another IPS school for the next school year, must apply through Enroll Indy OneMatch lottery or claim an open seat during late enrollment (during the summer or by the first day of school).
 - Students who wish to transfer during semester break, must receive counselor approval and transfer during approved transfer period: November 28 – December 19, 2023

Transfer Policy - International Baccalaureate Programme at Shortridge High School As an International Baccalaureate (IB) program, Shortridge's IB programs can only accept new students into grades 9, 10, and 11. Students must start the 11th grade at Shortridge in order to graduate, as IB programs require a minimum of two full years. Students are not allowed to transfer midyear into the Shortridge IB programs at 11th grade unless they have prior IB experience, with approval from the Shortridge principal.

Transfer Policy - IPS Middle School Students

Starting in the 2024-25 school year, *IPS will no longer allow K-8 students to transfer between IPS schools mid-year.* If a current IPS student wishes to attend a charter school mid-year, they are free to do so as long as there are available seats at the school they wish to attend.

Transfer Policy - IPS K-8 Choice Schools 2023-24 Mid-Year Transfers

IPS's K-8 Choice Schools will stop enrolling for the 23-24 school year on January 24th, 2024 in alignment with the end of Round 1 of OneMatch.

Transfer Policy - Exceptional Circumstances

Safety Transfers: Must apply through the IPS Office of Enrollment and Options (OEO) and must be approved by both the principal and OEO.

Student Transfer Without Parent/Guardian Involvement: If a parent can demonstrate that a student completed the Enroll Indy OneMatch application without guardian participation, the student can return to their previous school.

OneMatch Portal and Application Process

Accessing an Application

The OneMatch application is an entirely web-based system. **Paper applications are not available**. If a family is given a paper "application," this is not an official Enroll Indy application but rather a way for schools to gather interest in their schools. The only official application is accessed through the Enroll Indy website from a computer or mobile device. Applicants who need assistance or are without an internet-connected device, can apply by calling Enroll Indy at 317-426-3234.

Important Note about Applying

If a family applies to a school and receives a match to a new school, they automatically forfeit their seat at their current school. In other words, a student is not only matched *into* the new school, but is also matched *out* of their current school.

School Options

Starting in the 2024-25 school year, the OneMatch application will display 3 types of school options available for families denoted by the following key:

School Type Key

IPS In-Zone School; Guaranteed Transportation

Charter Public School; Transportation Possible

IPS Out-of-Zone; No Transportation Available

In-zone schools are determined based on applicants address. Students attending an inzone school will receive transportation.

When a parent is selecting their school choices, a color-coded icon is displayed next to each school indicating whether the school is an IPS In-Zone School, a Charter Public School, or an IPS Out-of-Zone School. In-zone schools are determined based on an applicants' address.

Students attending in-zone IPS schools are guaranteed transportation unless they live within a walking zone.⁷

Indicating Siblings Attending an Applicant School

After selecting schools, the user can indicate if their student has a sibling at any school on the application. The user will enter the sibling's name and grade level. This information will be verified by Enroll Indy and the sibling priority will be applied to the application.

Indicating if an Applicant is the Child of Staff or Board Member for a School

After selecting schools, the user can indicate if their student has a parent employed by the school/district for which they are applying. The user will enter the parent's first and last name. This information will be verified by the school/district and the priority will be applied to the application. Please see the appendix for each school's enrollment policies.

Family Match

If a family is applying for more than one student, they have the ability to opt-in to the Family Match. The purpose of Family Match is to try to keep families together in one school. Below is a list of rules applicable to Family Match:

- If a user chooses to turn on Family Match, they are telling Enroll Indy that keeping their students together is more important than getting their top school choice.
- This means that if one of the students gets his/her top choice, but the other student is unable to get a seat at the same school, the OneMatch lottery will skip the top choice and try to get both students into the second choice in order to try to keep them at the same school.
- Families seeking Family Match *must* rank the same schools in the same order for all students they wish to keep together.
- If a user turns Family Match off, that user is indicating that their students can attend different schools and each application should be considered separately.
- Families with twins/multiples who want them to remain together, should use Family Match.

Revoking Seats

Enroll Indy validates all application inputs (address, student's date of birth, etc.) and enrollment priorities (geographic, siblings etc.). If any information on the application is proven to be false, Enroll Indy reserves the right to revoke the student's seat. All families should review the application before submitting to assure the correct grade level for the application year is correct. Accidentally applying for the incorrect grade may result in a student not receiving a seat or having a seat revoked if space is not available in the correct grade level.

⁷ Any K-12 student can apply to a charter public school and transportation may be provided. Transportation options vary by charter school. Parents can contact the school directly for more information regarding transportation.

Editing Your Application

If a family wishes to edit their application, the user can log in to the OneMatch portal and make changes to their application until the enrollment window closes. No changes are allowed after the application window closes.

Round 1: November 1, 2023- January 24, 2024; Results released: February 22

Round 2: January 25, 2024 - April 19, 2024; Results released: May 16

Viewing Results

After the enrollment window closes, Enroll Indy processes and uploads the lottery results to the OneMatch Portal. Users are notified by email when results are available. Users can log into the OneMatch portal and click "View Results" to view their school match and the required next steps to claim their student's seat.

Claiming or Declining a Seat

In order to claim your seat, you must complete your matched school's next steps.

- Schools are required to give families a minimum of 30 days to complete their next steps.
- After 30 days, the school can choose to release your seat for the next round of the lottery (or late enrollment, if applicable).
- It is the responsibility of the schools to make every effort to contact each family before releasing a student's seat. Enroll Indy will only remove a student from a school's roster when the school has done their due diligence to contact a family or the family calls or emails Enroll Indy directly to decline their seat.
- The 30-day policy only relates to the two OneMatch lottery rounds. Students who enroll during the late enrollment period should check their emails for their school's particular next steps instructions and deadlines. The requirement to complete next steps is, on average, 7 days during late enrollment.
- Families who do not wish to accept their seat can click the "Decline" button in the portal. This releases their seat and is irreversible.
- When a family declines a seat, a student no longer has a guaranteed seat in the Enroll Indy system. Applying and getting matched to a new school means that the student forfeited their spot at their current school, as mentioned above.
- A student who did not receive their first choice, may apply again in another round or in the late enrollment portal, but will give up their current match if they receive a new match.

Late Enrollment Policy

Enrollment Dead Period (April 20 – May 26)

During the dead period, students cannot enroll in any Enroll Indy schools for 2024-25 because seat availability will be unknown until the lottery results are processed in mid-May.

If you are interested in attending a charter school, you may visit the school and provide your contact information to them. If there are seats available after Round 2 results are released,

the school can request a transfer in Enroll Indy's system. This is not a wait list, but is considered a courtesy list for schools who may have open seats after round 2.

Late Enrollment (Opens June 5)

Enroll Indy uses an online portal on our website which reflects the number of seats available at each school. The Late Enrollment Portal is open 24 hours a day and is updated in real time. These seats are available on a first-come, first-served basis. Students interested in attending a school with available seats can claim a seat directly via the portal or call Enroll Indy to be enrolled.

Schools enrolling new students during this time must do so in the Enroll Indy portal prior to entering the student in their Student Information System (SIS). This ensures that the seat availability is always up to date in the Enroll Indy portal. There are risks associated when schools do not enter or discharge students in and out of the Enroll Indy portal using their Salesforce account:

- If a school enrolls a student into their SIS and does not do so in the Enroll Indy Salesforce portal, there is potential for overbooking above the seat capacity set prior to round 1 of the 2024-25 school year. Schools may not go above that set seat capacity, therefore any overbooked students may have their seats revoked.
- If a school does not discharge students who have declined their seats or have transferred to a non-participating Enroll Indy school, Enroll Indy will not show open seats and the student and school misses the opportunity to fill those seats until they discharge or transfer the student via the Enroll Indy Salesforce portal.

The following IPS pre-K programs, K-8 schools with special eligibility requirements, and some high school grades do not offer online enrollment through the late enrollment Portal, as Enroll Indy must verify that a student has qualified to attend or is permitted to transfer:

- All IPS Pre-K Programs
- Hope Academy
- Sidener and Harshman high-ability schools
- Montessori schools: Grades 2, 3, 5, 6 and 8
- Theodore Potter and Harshman Dual Language schools: Grades 3-8
- All High Schools: Grade 12
- IPS High Schools: Grades 10, 11, 12

Late Enrollment - Transfers

During late enrollment, if a student is enrolled in an Enroll Indy school but would like to attend another Enroll Indy school that has available seats, that student may transfer. To transfer, the student should call Enroll Indy, use the online Late Enrollment Portal to view and claim open seats, or in the case of charter schools, visit the office of the school they wish to attend. The student will be discharged from his/her matched school and enrolled in the new school.

Ongoing Enrollment Policy

In addition to running the OneMatch system and the Late Enrollment Portal, Enroll Indy manages ongoing enrollment for participating schools. This means that any time a student needs a seat during the school year, whether transferring between schools or moving into the city for the first time, that seat is assigned through Enroll Indy's central system.

All seats are available on a first-come, first-served basis during ongoing enrollment. Families may enroll centrally through Enroll Indy or, in the case of charter schools, have them enroll the student into their Enroll Indy Salesforce account prior to adding the student to the school's Student Information System.

Students who live *out of district* can enroll in any IPS school until the State's attendance count day, usually in mid to late September. Once count day has passed, new students cannot enroll in any IPS schools. However, charter schools accept students all year long as long as they have seat capacity.

Appendix I:'24-25 Participating Schools and Priorities

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
ACE Preparatory Academy	Charter		K-5	 Sibling Priority Children of Staff/Board Member
Adelante at Emma Donnan School 72	IPS	4	К-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Allegiant Preparatory Academy	Charter		K-5	1. Sibling Priority 2. Children of Staff/Board Member
Andrew J Brown Academy	Charter		K-8	1. Sibling Priority
Anna Brochhausen School 88 An Exploratory School	IPS	3	К-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Arlington Middle School A STEM School	IPS	2,3	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Arsenal Technical High School ⁸ -Law and Public Safety Academy -Media Arts and Design Academy -Skilled Trades and Human Services Academy -STEM Academy -Teaching, Leading, and Learning Academy	IPS	1,2,3,4	9-12	 In-District Priority Sibling Priority IPS Employee Priority
Avondale Meadows Academy	Charter		K-4	 Sibling Priority Children of Staff/Board Member
Avondale Meadows Middle School	Charter		5-8	 Sibling Priority Children of Staff/Board Member

⁸Each IPS High School facility has multiple choice programs. For the 2024-25 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor throughout their 9th grade year to select an academy of interest.

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
Believe Circle City High School	Charter		9-12	1. Sibling Priority 2. Children of Staff/Board Member
Benjamin Harrison School 2 Center for Inquiry, an IB World School	IPS	3	K-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Broad Ripple Middle School An IB World School	IPS	2	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Brookside School 54 An Exploratory School	IPS	3	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Carl Wilde School 79 Center for Inquiry, an IB World School	IPS	1	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Charity Dye School 27 Center for Inquiry, an IB World School	IPS	3	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Charles Warren Fairbanks School 105 An Exploratory School	IPS	2	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Christian Park School 82 An Exploratory School	IPS	4	К-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Christel House Academy South	Charter		K-8	 Sibling Priority FRL Status Child of Staff/Board Affiliated PK (guarantee)
Christel House Academy West	Charter		K-8	1. Sibling Priority 2. FRL Status 3.Child of Staff/Board

School Name	School	IPS Transportation	24-25 Grade	Enrollment Priorities
	Туре	Zone(s)	Levels	
Christel House High School	Charter		9-12	 Sibling Priority FRL Status Child of Staff/Board
Circle City Preparatory Charter School	Charter		K-8	1. Sibling Priority 2. Children of Staff/Board Member
Clarence Farrington School 61 An Exploratory School	IPS	1	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Cold Spring School	IPS	1,2	K-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Crispus Attucks High School ⁹ -Health Sciences Academy -Computer Sciences Academy	IPS	1,2,3,4	9-12	 In-District Priority Sibling Priority IPS Employee Priority
Daniel Webster School 46 An Exploratory School	IPS	4	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Edison School of the Arts School 47	IPS	3,4	К-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Eleanor Skillen School 34 A Montessori School	IPS	4	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Eliza Baker School 55 A Butler Lab School	IPS	2,3	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes

⁹Each IPS High School facility has multiple choice programs. For the 2024-25 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor throughout their 9th grade year to select an academy of interest.

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
				5. IPS Employee Priority (Butler University Employees will receive an IPS Employee priority)
Enlace Academy	Charter		K-8	 Children of Staff/Board Member Sibling Priority Affiliated Pre-K Program
Ernie Pyle School 90 A Paideia School	IPS	1	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Frederick Douglass School 19 An Exploratory School	IPS	4	K-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
The Genius School	Charter		K-6	1. Sibling Priority 2. Child of Staff/Board
GEO Next Generation Academy - Indianapolis	Charter		7-12	1. Sibling Priority 2. Children of Staff/Board Member
George and Veronica Phalen Leadership Academy	Charter		K-8	TBD
George Washington Carver School 87 A Montessori School	IPS	1	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
George Washington High School ¹⁰ -Advanced Manufacturing Academy -Business & Finance Academy -Information Technology Academy	IPS	1,2,3,4	9-12	 In-District Priority Sibling Priority IPS Employee Priority
George W. Julian School 57	IPS	4	K-5	 In-District Priority Sibling Priority In-Zone

¹⁰Each IPS High School facility has multiple choice programs. For the 2024-25 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor throughout their 9th grade year to select an academy of interest.

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
Center for Inquiry, an IB World School				4. Impacted by Rebuilding StrongerChanges5. IPS Employee Priority
Girls IN STEM Academy	Charter		K-6	*Ongoing enrollment
Global Preparatory Academy at Riverside School 44	IPS	1,2	PK-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Herron High School	Charter		9-12	 Sibling Priority Children of Staff/Board Member Proximity Priority
Herron Preparatory School	Charter		K-6	 Sibling Priority Children of Staff/Board Member Proximity Priority
Herron-Riverside High School	Charter		9-12	 Sibling Priority Children of Staff/Board Member Proximity Priority
H. L. Harshman Middle School A High Ability and Dual Language School	IPS	High Ability- 1,2,3,4 Dual Language- 3,4	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
H. W. Longfellow Middle School An IB World School	IPS	3	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Indiana Math & Science Academy - North	Charter		K-12	 Sibling Priority Children of Staff/Board Member
Indiana Math & Science Academy - West	Charter		K-8	1. Sibling Priority 2. Children of Staff/Board Member
Indianapolis Metropolitan High School	Charter		9-12	1. Sibling Priority
Indy STEAM Academy	Charter		K-8	1. Children of Staff/Board Member 2. Sibling Priority
Invent Learning Hub	Charter		K-8	1. Children of Staff/Board Member 2. Sibling Priority
Irvington Community Elementary School	Charter		K-5	 Sibling Priority Children of Staff/Board Member Affiliated PK

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
Irvington Community Middle School	Charter		6-8	1. Sibling Priority 2. Children of Staff/Board Member
Irvington Preparatory Academy	Charter		9-12	 Sibling Priority Children of Staff/Board Member
James A. Garfield School 31 A STEM School	IPS	4	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
James Russell Lowell School 51 A Montessori School	IPS	3	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
James Whitcomb Riley School 43 A Visual and Performing Arts School	IPS	1,2	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Jonathan Jennings School 109 An Exploratory School	IPS	1	K-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Joseph J. Bingham School 84 Center for Inquiry, an IB World School	IPS	2	К-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
KIPP Indy College Prep Middle	Charter	2,3	6-8	 Sibling Priority Proximity Priority
KIPP Indy Legacy High	Charter		9-12	1. Sibling Priority 2. Proximity Priority
KIPP Indy Unite Elementary	Charter	2,3	K-5	1. Sibling Priority 2. Proximity Priority
Lew Wallace School 107 An Exploratory School	IPS	1	K-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
Liberty Grove Schools at Elder W. Diggs School 42	IPS	1	К-6	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Mary Nicholson School 70 Center for Inquiry, an IB World School	IPS	2	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Matchbook Learning at Wendell Phillips School 63	IPS	1	К-9	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Meredith Nicholson School 96 An Exploratory School	IPS	1	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Merle Sidener Academy 59 A High Ability School	IPS	1,2,3,4	1-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Monarca Academy	Charter		6-8	1. Sibling Priority 2. Children of Staff/Board Member
Northwest Middle School An IB World School	IPS	1	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Paramount Brookside	Charter		K-8	1. Sibling Priority 2. Children of Staff/Board Member
Paramount Cottage Home	Charter		K-5	1. Sibling Priority 2. Children of Staff/Board Member
Paramount Englewood	Charter		5-8	1. Sibling Priority 2. Children of Staff/Board Member
Paramount Online Academy	Charter		K-8	*Ongoing enrollment
The Path School at Stephen Foster School 67	IPS	1	PK-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
				5. IPS Employee Priority
Phalen Leadership Academy at Francis Scott Key 103	IPS	2	К-6	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Phalen Leadership Academy at George H Fisher School 93	IPS	2	К-6	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Phalen Leadership Academy at Louis B Russell School 48	IPS	2	PK-6	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
pilotED Schools: Bethel Park	Charter		K-6	 Children of Staff/Board Member Sibling Priority
Promise Prep	Charter		K-4	1. Sibling Priority
Purdue Polytechnic Indianapolis High School - Englewood	Charter		9-12	 In-District Priority Sibling Priority Children of Staff/ Board Member
Purdue Polytechnic Indianapolis High School - North	Charter		9-12	1. Sibling Priority 2. Children of Staff/ Board Member
Ralph Waldo Emerson School 58 An Exploratory School	IPS	4	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Robert Lee Frost School 106 A STEM School	IPS	2	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Rooted School at Eastern Star Church	Charter		7-12	1. Sibling Priority 2. Children of Staff/Board Member

School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
Rousseau McClellan School 91 A Montessori School	IPS	2	РК-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Sankofa School of Success at Arlington Woods School 99	IPS	3	РК-6	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Shortridge High School ¹¹ -International Baccalaureate Diploma Programme -International Baccalaureate Career Programme	IPS	1,2,3,4	9-12	 In-District Priority Sibling Priority IPS Employee Priority
Southeast Neighborhood School of Excellence (SENSE)	Charter		K-8	 Sibling Priority Children of Staff/Board Member
Theodore Potter School 74 A Dual Language School	IPS	3,4	K-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Thomas Carr Howe Middle School An IB World School	IPS	4	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Thomas Gregg Neighborhood School 15	IPS	3	K-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Charles A Tindley Accelerated School	Charter		7-12	1. Sibling Priority 2. Children of Staff/Board Member
Tindley Genesis Academy	Charter		K-6	1. Sibling Priority 2. Children of Staff/Board Member
Tindley Summit Academy	Charter		K-6	1. Sibling Priority 2. Children of Staff/Board Member

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School Name	School Type	IPS Transportation Zone(s)	24-25 Grade Levels	Enrollment Priorities
Washington Irving Neighborhood School 14	IPS	3	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
William Bell School 60 A Butler Lab School	IPS	1,4	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority (Butler University Employees will receive an IPS Employee priority)
William McKinley School 39 An Exploratory School	IPS	4	PK-5	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
William Penn Middle School A STEM School	IPS	1,4	6-8	 In-District Priority Sibling Priority In-Zone Impacted by Rebuilding Stronger Changes IPS Employee Priority
Victory College Preparatory	Charter		K-12	 Sibling Priority Children of Staff/Board Member
Vision Academy	Charter		K-8	 Sibling Priority Children of Staff/Board Member

Appendix II: 2024-25 IPS Pipeline Guarantees

School Name	24-25 Middle School Guarantee		
Anna Brochhausen School 88	Arlington Middle School		
An Exploratory School	A STEM School		
Benjamin Harrison School 2	H. W. Longfellow Middle School		
Center for Inquiry, an IB World School	An IB World School		
Brookside School 54	H. W. Longfellow Middle School		
An Exploratory School	An IB World School		
Carl Wilde School 79	Northwest Middle School		
Center For Inquiry, an IB World School	An IB World School		
Charity Dye School 27	H. W. Longfellow Middle School		
Center for Inquiry, an IB World School	An IB World School		
Charles Warren Fairbanks School 105	Arlington Middle School		
An Exploratory School	A STEM School		
Christian Park School 82	Thomas Carr Howe Middle School		
An Exploratory School	An IB World School		
Clarence Farrington School 61	Northwest Middle School		
An Exploratory School	An IB World School		
Daniel Webster School 46	William Penn Middle School		
An Exploratory School	A STEM School		
Eleanor Skillen School 34	Thomas Carr Howe Middle School		
A Montessori School	An IB World School		
Eliza Blaker School 55	Broad Ripple Middle School		
A Butler Lab School	An IB World School		
Ernie Pyle School 90	William Penn Middle School		
A Paideia School	A STEM School		
Frederick Douglass School 19	Thomas Carr Howe Middle School		
An Exploratory School	An IB World School		
George W. Julian School 57	Thomas Carr Howe Middle School		
Center For Inquiry, an IB World School	An IB World School		
George Washington Carver School 87	Northwest Middle School		
A Montessori School	An IB World School		
H. W. Longfellow Middle School	H. W. Longfellow Middle School		
An IB World School	An IB World School		
James A. Garfield School 31	William Penn Middle School		
A STEM School	A STEM School		
James Russell Lowell School 51	H. W. Longfellow Middle School		
A Montessori School	An IB World School		

School Name	24-25 Middle School Guarantee		
James Whitcomb Riley School 43	Broad Ripple Middle School		
A Visual and Performing Arts School	An IB World School		
Jonathan Jennings School 109	Northwest Middle School		
An Exploratory School	An IB World School		
Joseph J. Bingham School 84	Broad Ripple Middle School		
Center for Inquiry, an IB World School	An IB World School		
Lew Wallace School 107	Northwest Middle School		
An Exploratory School	An IB World School		
Liberty Grove Schools at Elder W. Diggs School 42	William Penn Middle School A STEM School		
Mary Nicholson School 70	Broad Ripple Middle School		
Center for Inquiry, an IB World School	An IB World School		
Meredith Nicholson School 96	Northwest Middle School		
An Exploratory School	An IB World School		
Merle Sidener Academy 59	H. L. Harshman Middle School		
A High Ability School	A High Ability School		
Phalen Leadership Academy at Francis Scott Key	Arlington Middle School		
School 103	A STEM School		
Phalen Leadership Academy at George H. Fisher	Arlington Middle School		
School 93	A STEM School		
Phalen Leadership Academy at Louis B. Russell School 48	Arlington Middle School A STEM School		
Ralph Waldo Emerson School 58	Thomas Carr Howe Middle School		
An Exploratory School	An IB World School		
Robert Lee Frost School 106	Arlington Middle School		
A STEM School	A STEM School		
Rousseau McClellan School 91	Broad Ripple Middle School		
A Montessori School	An IB World School		
Sankofa School of Success at Arlington Woods School	Arlington Middle School		
99	A STEM School		
Theodore Potter School 74	H. L. Harshman Middle School		
A Dual Language School	A Dual Language School		
Thomas Gregg Neighborhood School 15	H. W. Longfellow Middle School An IB World School		
Washington Irving Neighborhood School 14	H. W. Longfellow Middle School An IB World School		
William Bell School 60	Northwest Middle School		
A Butler Lab School	An IB World School		
William McKinley School 39	William Penn Middle School		
An Exploratory School	A STEM School		