

ENROLLMENT POLICIES AND PROCEDURES FOR SCHOOL ADMINISTRATORS

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# Enroll Indy School Administrator Policies and Procedures

Schools participating in Enroll Indy’s unified enrollment system have agreed to follow enrollment policies and procedures as outlined in this manual and in the binding Memorandum of Understanding (MOU). The following information is meant to address the school-user side of the Enroll Indy. School administrators are encouraged to review the Enroll Indy MOU for additional detail.

## Introduction

Enroll Indy is a non-profit organization serving Indianapolis families by offering a one-stop enrollment process for Indianapolis Public Schools and most charter schools in the city. Enroll Indy provides school information that is relevant and easy to understand and manages and analyzes data to inform school improvement. Enroll Indy fulfills its mission with the following services:

A logo with blue and orange letters

Description automatically generatedThe Enroll Indy School Finder is an online informational tool to help parents learn about their school options in Indianapolis. Schools create profiles, highlighting what makes them unique, and families can search schools based on location, programs, and other key information such as transportation and hours. The information provided through Enroll Indy replaces the need for a family to contact dozens of schools seeking information.

A computer with a check mark on it

Description automatically generatedOneMatch is Enroll Indy’s annual school application and lottery process. OneMatch replaces more than 100 different school applications and deadlines in Indianapolis, ensuring that all students can apply for schools on one application with one timeline and receive one school match. The application opens in the fall, and includes two lottery rounds. Dates for each round are published on our website.

A logo for an open seat portal

Description automatically generatedThe Enroll Indy Open Seat Portal offers families real time information regarding open seats still available after the OneMatch lottery rounds have closed. The portal, accessed via the Enroll Indy website, eliminates the need to call schools to find an open seat for their child. Enroll Indy also serves as the clearinghouse for available school seats throughout the year. Families who need a new school can call Enroll Indy for help. Our specialists serve as impartial concierges who assist families in finding a school that meets their needs.

## OneMatch Overview

OneMatch is Enroll Indy’s K-12 lottery system that allows families to apply to up to ten schools with one application and one timeline. Students who complete an application receive one school match for their child. The application is entirely web based and is available on any internet-connected device. All Enroll Indy participating schools agree to use the Enroll Indy application as their enrollment mechanism rather than a separate enrollment process.

**Paper applications are not available.** Paper applications are easily lost, often hard to read, and can lead to inequitable practices. Some schools may provide an interest form to start the process, but this is not an official Enroll Indy form and is not considered a valid application. The only official application is accessed through the Enroll Indy website from a computer or mobile device. Applicants who need assistance or are without an internet-connected device, can apply by calling Enroll Indy.

By having only one match per student, schools can be assured that their rosters are not in conflict with other center township school rosters. This makes program planning and staffing more predictable for schools.

### OneMatch Timeline

The OneMatch process consists of two lottery rounds.

|  |  |  |  |
| --- | --- | --- | --- |
|  | Begins | Deadline | Results Released |
| Round One | November 1, 2024 | January 24, 2025 | February 13, 2025 |
| Round Two | January 25, 2025 | April 18, 2025 | May 15, 2025 |

Note: Summer/Late Enrollment exists for families who did not participate in the lottery or who did not get their desired seat. The Portal opens on June 4, 2025. Seats are available on a first-come, first-served basis during late enrollment.

After each round’s deadline, Enroll Indy runs a lottery that determines placement for applicants based on the following variables:

1. The student’s rank of preferred programs.
2. The student’s priority according to the school’s enrollment policy (such as geography, sibling status, etc.)\*
3. The student’s random lottery number.

### Priority Setting

Schools can select from legally defined enrollment priorities. These priorities will be used to process results during Round 1 and 2 of OneMatch. Schools must set priorities in order. Available priorities for charters and district schools can be found in the Appendices.

### Single Best Offer

The matching algorithm is also known as “The Single Best Offer” system. This means that each student who participates in the lottery receives one school match per their participation in a round of the lottery. A student cannot have multiple seat offers at a single time. Additionally, **there are no waitlists in the Enroll Indy system**. Families who did not receive their first choice, or who do not wish to accept their seat at their matched school, may apply again in a later round to try again for a more desired seat.

Once the lottery results have been evaluated for accuracy, the results are released to schools and to families via the OneMatch portal.

**IMPORTANT NOTE:** If a student who currently holds a seat in an Enroll Indy-participating school applies and matches to another participating school, the student automatically loses their current seat. Likewise, if a student receives a seat in round 1 but applies to a different school and receives a match to that school in round 2, they give up their seat from round 1.

### Who Must Complete a OneMatch Application?

* All students new to school in Indianapolis, including incoming pre-K students and Kindergarteners who wish to attend an Enroll Indy participating school.
  + Example: A 5-year-old attending school for the first time, or a 3rd grader who is new to Indianapolis.
* All students in terminating grades that are not a part of a Feeder Program or who have a Feeder school that requires an application to be submitted in round 1 or 2 (as noted in the Feeder Pattern Appendix)
  + Example: An 8th grader at Andrew J. Brown, which does not have a high school program.
  + Or, an 8th grader at Paramount Englewood who must apply in round 1 to Purdue Polytechnic Englewood (schools who are co-located) to receive their pipeline guarantee.
* All students who wish to attend a different participating school in 2025-26 than they are attending in 2024-25.
  + Example: A 2nd grader at an IPS school who would like to attend a charter school for 3rd grade.

### Who Does Not Need to Complete a OneMatch Application?

* Current students who wish to remain at their current school (also known as rising students).
  + *Example*: The parent of a 2nd grader at Jonathan Jennings School 109 who wishes to keep their student at 109 for 3rd grade does not need to reapply.
* Students who wish to attend a non-IPS district school, private schools, or any other non-participating school.
  + *Example*: An 8th grader who plans to go to a private school or their township school does not need to apply.
* Students in terminating grades that want to continue to the next grade in their feeder program, unless indicated in a school’s policy that the guarantee is only if the student applies in the first or second round of the lottery.
  + *Example:* An 8th grader at Irvington Community Middle School who would like to continue as a 9th grader at Irvington Preparatory Academy.

## Understanding the OneMatch Portal and Application Process

### Filling Out and Editing an Application

To help families access and edit an application, they must have an internet connected device or they may call the Enroll Indy enrollment specialists for assistance. Families have until the end of a round to edit their applications.

### Indicating Siblings or Children of Staff/Board Members

After selecting schools, the user can indicate if their student has a sibling at the school they wish to attend. The user will enter the sibling’s name and grade level. The user can also indicate if their student has a parent employed by the school/district for which they are applying. The user will enter the parent’s first and last name.[[1]](#footnote-2) This information will be verified by the school/district and the priority will be applied to the application. Please see the Appendices for each school’s enrollment policies.

### Family Match

If a family is applying for more than one student, they can opt-in to Family Match. **The purpose of Family Match is to try to keep families together in one school**. Below is a list of rules applicable to Family Match:

* If a user chooses to turn on Family Match, they are telling Enroll Indy that keeping their students together is more important than getting their top school choice.
* This means that if one of the students gets his/her top choice, but the other student is unable to get a seat at the same school, the OneMatch lottery will skip the top choice and try to get both students into the second choice to try to keep siblings at the same school.
* Families seeking Family Match must rank the same schools *in the same order* for all students they wish to keep together, or Family Match will not be recognized.
* If a user turns Family Match off, that user is indicating that their students can attend different schools, and each application should be considered separately.
* Families with twins/multiples who want them to remain together, should use Family Match.

### Revoking Seats

Enroll Indy validates all application inputs (address, student’s date of birth, etc.) and enrollment priorities (geographic, siblings etc.). If any information on the application is proven to be false, Enroll Indy reserves the right to revoke the student’s seat

Additionally, families who accidentally apply for the incorrect grade may result in a student not receiving a seat or having a seat revoked if space is not available in the correct grade level. **The only exception to this rule is when a student who applied for 4th grade is retained in 3rd grade due to IREAD results. In that case, Enroll Indy will change the student’s grade to reflect the retention.**

Persons who are not authorized to submit an application on a student’s behalf, or students who do not have parent/guardian consent to submit an application may have their seat revoked. All families should review the application before submitting to assure the correct grade level and all other information on the application is correct.

### Results and Roster Reconciliation

After the enrollment window closes, Enroll Indy processes and uploads the lottery results to the OneMatch Portal. Enroll Indy gives schools three days to look through their rosters for accuracy. Enroll Indy strongly encourages schools to review the rosters for the following situations:

* Did someone on your team create a test application that didn't get deleted?
* Did a student get matched with a priority that you don't think they should have?
  + e.g. A student matched with a sibling priority and they don't have a sibling in your network or school.
* Was there a family who you thought applied but didn't get matched to you?
* Does the student's date of birth line up with the grade they applied for?
* Do the overall numbers meet your expectations based on the demand reports you have been receiving and the numbers you set?

If Enroll Indy does not receive an email with potential discrepancies by the given deadline, the results will be finalized and sent to families via the Enroll Indy portal. Families are notified by email to log into the OneMatch portal and click “View Results” to see their school match and the required next steps to claim their student’s seat.

### Claiming or Declining a Seat

Families can claim or decline their seat offer by notifying Enroll Indy or the matched school by phone or email. The school should notify Enroll Indy of any student(s) who decline their seat to keep rosters reconciled. When schools do not release the seats either by discharging them in Salesforce or sending a list to Enroll Indy, the Enroll Indy numbers will not be accurate and may mean seats are being held by students who no longer plan to attend your school, thus prohibiting another student to enroll in that seat.

It is important that both schools and families understand that when a family declines a seat, a student no longer has a guaranteed seat in the Enroll Indy system. **Applying and getting matched to a new school means that the student forfeited their spot at their current school**.

A student who did not receive their first choice, may apply again in another round or in Open Seat Enrollment Portal, but will give up their current match if they receive a new match.

### Registration and Next Steps

Because all schools do not use the same registration process or student information system (SIS) such as PowerSchool or Alma, Enroll Indy does not manage registration. However, Enroll Indy will include a school’s particular registration link or next steps in the results email sent to families. These steps are provided by the school in their Salesforce profile and may be updated each round, and for summer or ongoing enrollment.

Schools are responsible for following state and federal legal requirements for registering their students, including the collection of documents. The collection of student records is outside the scope of Enroll Indy.

### Discharge Policy after 30 Days During Lottery Rounds

Families who receive a match during a OneMatch lottery round are instructed to complete their “next steps” within 30 days of receiving the match. During that period, schools should document all attempts to contact matched families. At the conclusion of the 30-day window, schools retain the right to discharge students who have not completed their next steps and the school has been unable to contact. This will be done by submitting those students’ names to Enroll Indy via email. Enroll Indy will try to contact all families on discharge lists and give families a reasonable response time before removing students from your roster.

The 30-day policy only relates to the two OneMatch lottery rounds. It is at each school’s discretion to give families a timeline during the summer to complete registration steps. Most schools give families one week.

## Late Enrollment

### Enrollment Dead Period (April 19 – May 26)

During the dead period, students cannot enroll in any Enroll Indy schools for 2025-26 because seat availability will be unknown until the lottery results are processed in mid-May. The dead period is also when the Salesforce system is switching from the current year to the next school year.

If a family wishes to enroll in your school during the dead period, schools may keep an interest or courtesy list. If there are seats available after Round 2 results are released, the school can use the interest list to enroll students in Enroll Indy’s Salesforce system after the dead period ends and before the Open Seat Enrollment Portal opens. You will receive an email from Enroll Indy when Salesforce has flipped to the new year, and you may enter your new students at that time. We do not operate waitlists and ask that schools not use the word “waitlist” as this can cause inaccuracies and confusion for families.

### Open Seat/Late Enrollment Portal (Opens June 4)

Enroll Indy uses an online portal on our website which reflects the number of seats available at each school. The Open Seat Enrollment Portal is open 24 hours a day and is updated in real time. These seats are available on a first-come, first-served basis. Students interested in attending a school with available seats can claim a seat directly via the portal or by calling Enroll Indy. Likewise, school staff may enter students directly into their Enroll Indy Salesforce portal if they are showing available seats.

Schools enrolling new students during this time must do so in the Enroll Indy Salesforce portal prior to or at the same time as entering the student in their student information system (Salesforce or Alma). This ensures that your seat availability is always accurate.

It is crucial for schools to clean their rosters and reconcile them with Enroll Indy’s roster throughout the summer (and throughout the year) to ensure all discharged students – those who have withdrawn or who did not claim their seats during the lottery cycles – are not holding seats. If students are not discharged, those seats are not showing as open, therefore they cannot be claimed by potential students interested in your school.

Alternately, if Enroll Indy’s numbers show that a school has open seats due to the school not enrolling new students into Salesforce and therefore not showing accurate seats, Enroll Indy may continue to enroll new students resulting in inadvertent over enrollment in a grade level. As the system of record for enrollment, schools are required to serve students enrolled through the Enroll Indy portal or who call in for a seat. Schools showing inaccurate numbers due to their lack of Salesforce use will be asked to serve the student as a measure of good faith to the family.

IPS pre-K programs, K-8 schools with special eligibility requirements, and some high school grades will not offer online enrollment through the Portal as Enroll Indy must verify that a student has qualified to attend or is permitted to transfer to these schools:

* All IPS Pre-K Programs
* Hope Academy
* Merle Sidener and Harshman High Ability School
* Theodore Potter and Harshman Dual Language School: Grades 3-8
* IPS High Schools: Grades 10, 11, 12

## Ongoing Enrollment

In addition to running the OneMatch system and the Open Seat/Late Enrollment Portal, Enroll Indy manages and serves as the central database for ongoing enrollment at all participating schools. This means that any time a student needs a seat during the school year, whether transferring between schools or moving into the city for the first time, that seat is assigned through Enroll Indy’s central system based on the family’s choice and a school’s open seat availability.

## Setting Enrollment Targets

Schools participating in Enroll Indy’s unified enrollment system are responsible for setting a series of grade level enrollment targets to be used throughout the year. Below is a list of terms you will hear and see when working with Enroll Indy on setting your numbers for enrollment.

## Enrollment Target Definitions

### Match Targets – Round 1 and Round 1

There are two parts to the definition of MATCH TARGET NUMBERS.

* Match Target Numbers are the total number of seats that you wish to have filled next year in each grade level your school offers.
* Match Target Numbers are the numbers Enroll Indy uses for your school when we run the OneMatch lottery.

Other important notes about Match Target Numbers:

* The total numbers per grade level should be higher than your ADM (count day) target to account for attrition from the time an applicant is matched to your school to the date of the ADM count.
* **These targets are the highest number of seats allowed throughout the upcoming academic year**. These numbers should be higher than your ADM (count day) target to account for attrition from the time an applicant is matched to your school to the date of the ADM count.
* **Once these are set, schools may not increase these numbers**. This policy assures equity and transparency to families as well as to all participating schools.

For example, if a school sets a 9th grade round 1 match target at 100 for the upcoming school year, that school can only lower that number in subsequent rounds and in late enrollment. If a school fills their roster in round 1 and would like to decrease their match target for round 2, they may do so by the date published in the Appendix.

There is no need to lower your match targets if you have open seats after round 1. However, if you would like to lower the numbers in round 2, you may do so if they are still at or above your capacity numbers.

### First Day of School Target

Many schools, especially those who had high match targets for rounds 1 and 2, may want to lower their numbers starting in June. These first day of school targets have no deadline and schools can decrease this number by grade levels over the course of the summer and once school starts as long as they do not fall below capacity numbers.

It is prudent to continue “overbooking” seats, even slightly, over the summer to account for no-shows or those who may withdraw/transfer from day one of school to count day.

### Capacity

You will often hear the word “capacity” or “caps” as it relates to your grade level numbers. Contrary to what it may sound like, “caps” does NOT mean the highest number of students you will enroll. These grade caps are comparable to a district’s program capacity, and act as the **minimum number** of students you can enroll in each grade.

The caps/capacity numbers are the numbers that your authorizer approved from your charter application enrollment capacities or a change submitted with written approval. These numbers are the lowest number of seats that must be offered in a grade level and to which you must backfill if a seat becomes vacant.

*Example*

* The staff at Hawkins High School set their 9th grade match target at 150.
* Once school started, the staff at Hawkins High, asked to lower 9th grade seats to 95.
* According to the charter capacity numbers approved in their charter, they are required to backfill to 100 students in 9th grade.
* Therefore, Enroll Indy can only lower their 9th grade numbers to 100.
* This keeps both the schools and Enroll Indy in compliance with charter school law.

Keep in mind that target numbers for round 1 and 2, and even late enrollment over the summer, should be higher than capacity numbers because you may not raise the number of seats you offer after the start of round 1.

### Active Targets

In each school’s Salesforce account, the number of students listed as the Active Count should match your Student Information System (PowerSchool, Alma, etc.) as the number of students who are currently attending your school. During the school year, the Active Target is usually your capacity number. The Seats Available number is self-explanatory. During the school year, Enroll Indy’s Salesforce and your school’s SIS are connected. This is called integration.

During integration, Enroll Indy receives error reports when rosters are not reconciled or matching between Enroll Indy and your school. It’s important to enter and discharge students in Salesforce throughout the year in addition to adding them to your SIS, and it is critical during the summer, when integration is turned off. If you add students in your SIS but not in Salesforce, Enroll Indy may show inaccurate open seats which causes frustration for schools and families. Additionally, if a school has not discharged students in Salesforce who have withdrawn or who are not returning for the upcoming fall, the school may miss out on enrolling potential students. Until you discharge those students from Salesforce, they are still on your Enroll Indy roster and no one else can claim that seat.

### Using Historical Data for Enrollment Target Setting

As stated above, schools should set their enrollment targets to their highest levels during the lottery and lower their targets toward the start of the school year. Our strategy is to work with schools to set better targets and fill schools during the lottery rounds, to decrease the number of students that enroll during the summer, and to increase the accuracy of school rosters.

While we will **not** allow schools to raise targets at any grade, there are some exceptions where we would allow schools without an empty seat to enroll a student. The Enroll Indy Board of Directors will review these requests on a case-by-case basis in accordance with district and charter authorizer input. Some exceptions include:

* A student who is receiving McKinney-Vento services
* A student’s expulsion timeline has been completed, and the student wants to return to their school with permission from the school.
* A student who was out of the classroom due to a medical issue and would like to return to their original school.
* A third grader who was retained due to IRead scores.

## Additional Policies and Definitions

### Application Demand

Enroll Indy provide**s** weekly demand reports during the OneMatch rounds that show the number of applications **a school** received broken down into several data points. Additionally, schools can access real-time demand by viewing their Salesforce dashboard. Enroll Indy will also work to accommodate other data requests on a case-by-case basis **for a fee**. Schools will not have access to the names of students who have applied.

### Backfill Policy

Schools are responsible for backfilling in accordance to their charter or district.

Charters are governed by their authorizing body and Indiana statute and are required to backfill year-round to their charter capacities. Charters are not authorized to drop their targets below charter capacities, there are **no exceptions** to this policy.

District policy is governed by school board policy. Enroll Indy is responsible for abiding by charter and district policy.

### Enroll Indy as Sole Enrollment Process

According to the Memorandum of Understanding between Enroll Indy and participating schools, Enroll Indy should be the only enrollment mechanism used by a school. Separate enrollment applications or processes are outside the agreement.

To help with enrollment fidelity, Enroll Indy requests that each school use the Enroll Indy logo on their website and link directly to the Enroll Indy website.

### Expulsions

Enroll Indy does not maintain or enforce expulsion policies. If you receive an Enroll Indy email that a student has been added to your roster, it is up to the schools to obtain student records, including discipline reports. Should you discover that a student is currently serving an expulsion and is not eligible to enroll in your school until the expulsion has been lifted, you may notify us to remove the student from your roster. If a student has enrolled who was not expelled, and has withdrawn to avoid expulsion from another school, we recommend that you ask the former school to document the incident and work with the authorizer or LEA to resolve any issues.

### Feeder Pattern Policy

Feeder patterns are implemented in both charter networks and in IPS. This means that students in terminating grades will be automatically advanced to the next grade in an affiliated school or network, unless outlined otherwise in the Appendices. For instance, some schools require applicants who receive a priority to fill out an application during round 1 of the OneMatch lottery.

### Holding Back Seats

Charter schools must offer all seats available in each round and cannot hold back seats under charter law. Indianapolis Public Schools (IPS) district policy allows schools under their LEA to offer portions of their seats at entry grades.

## 

### Kindergarten Cutoff Dates

Students who turn 5 years old on or before August 1, 2025 are eligible to enter kindergarten. For students who turn 5 between August 2nd and October 1st, 2025, schools may waive the age requirement and enroll students in kindergarten.Schools and districts/networks can set their own waiver policies for kindergarten in accordance with state law. These cut-offs are to be reflected in each school’s School Finder profile.

### Pre-K Eligibility and Kindergarten Guarantee - IPS

Students who turn 4 years old on or before August 1, 2025 are eligible to enter PreK for the 2025-2026 school year. IPS may ask families to apply for an On My Way PreK voucher. Students who turn 5 prior to August 1st must enroll in Kindergarten.

Students who receive an IPS pre-k seat are automatically guaranteed a seat in that school for all subsequent years as long as they do not apply out to another school. If a family wishes to attend a different school for kindergarten, they will need to participate in OneMatch.

### Salesforce and Licenses

Enroll Indy manages the unified enrollment system via Salesforce. As part of each school’s partnership with Enroll Indy, we provide **one** free Salesforce user license to each school. Each user can have access to multiple schools. If a school wishes to purchase an additional license, Enroll Indy will invoice you for the license on an annual basis. Additional licenses are $100 annually.

### Salesforce Multi-Factor Authentication and Security

Multi-Factor Authentication (MFA) is a dual login method that requires a user to approve a login request on their cellphone to access their Salesforce account. Salesforce enforced this policy to increase security as it is critical to protect customer data. Enroll Indy requires all of their Salesforce users to complete the MFA registration process during any license renewal, license changes, or new license creation. All Enroll Indy Salesforce users are required to download and use the “Salesforce Authenticator” app as the login method to access their account.

In addition to MFA, each school’s MOU contains detailed information on further security measures required to safeguard student and Enroll Indy data. Each school is responsible for taking the steps outlined in the MOU.

### SIS Integration

Enroll Indy has created an integration process between each school’s individual student information system (SIS; e.g. PowerSchool), and Salesforce. The integration will run and reconcile rosters each night. Both rosters will go to a File Transfer Protocol (FTP) site where they will automatically compare and search for discrepancies. If there are discrepancies, both Enroll Indy and the school will work together to determine next steps for reconciling rosters across systems. Enroll Indy will not enter any information directly into a school’s SIS and the SIS will remain the official enrollment record for state reporting.\*\* Enroll Indy can support each school’s SIS administrator to create automatic exports of rosters from the SIS and Enroll Indy will export rosters from the central portal.

### \*\*Rosters Updated in SIS

Enroll Indy’s system will never insert records into a school’s SIS. Given that the SIS holds a school’s testing and student demographic data for the state, it is the responsibility of the schools to upload or manually enter student records into their SIS. Enroll Indy will attempt to accommodate all data formatting requirements.

## Enroll Indy School Finder

The Enroll Indy School Finder is a free service offered by Enroll Indy to help build awareness of each school, allowing families to gather important information as they consider their school choices. Schools have access to update most of the content on their school finder profiles in Salesforce. The profile should be updated regularly with accurate information in line with their school’s offerings.

Any school who would like to publish rankings on their profile will need to include the source and date of the ranking or distinction directly on their profile.

## Policy for IREAD-Impacted Students

### Purpose

## This policy ensures that students who are retained in 3rd grade due to IREAD results remain enrolled at their current school, even if it exceeds the school’s enrollment target numbers.  It also allows students who pass IREAD over the summer to advance to 4th grade, even if 4th-grade seats are full.

### Policy Guidelines

**Overenrollment for Retained 3rd Grade Students**  
Any 3rd grade student who was enrolled in an Enroll Indy participating school and is retained due to IREAD results must be allowed to remain, even if it requires exceeding the school’s 3rd-grade enrollment targets.

**Matriculation to 4th Grade Following Summer IREAD Passage**

If a retained 3rd-grade student passes IREAD during the summer testing window, and is promoted to 4th grade, their current school must enroll them in 4th grade, even if the grade is at capacity. This applies only to students who attended the school during the prior academic year.

**Restrictions on Overenrollment**These exceptions apply only to students who were already enrolled in the school and do not extend to new applicants or transfers. Schools may not increase their general enrollment targets beyond the cases outlined in this policy.

**Transfer Students Who Enter the Wrong Grade to Avoid Retention**

Families applying to a new school, who accidentally apply for the incorrect grade or who intentionally apply for a 4th grade seat to circumvent retention, may have their seat revoked.  If the enrolling school does not have seats available in the correct grade level, they are not required to enroll the student. Overenrolling in 3rd and 4th grades is only permitted for currently enrolled students.  All families should review their child’s application before submitting to assure the correct grade level and all other information on the application is correct.

**Reporting Requirement**

Schools must submit a list of all students retained in 3rd grade due to IREAD results to Enroll Indy within three (3) business days of receiving IREAD results. This allows Enroll Indy to properly update student records and ensure accurate enrollment tracking.

# Appendix 1: Enrollment Priorities for Charters

### Sibling Priority

Schools can choose to prioritize siblings of current students. Siblings are defined as students residing in the same household and/or students sharing the same parent/guardian. Sibling priority can be applied to any sibling of a current student provided that the current student presently attends the school and will attend the school in the future. Students in terminating grades (such as an 8th grader in a K-8 school) do NOT earn sibling priority for younger siblings, except in the case of some charter schools (see next paragraph). Students who have matched out of a school in Round 1 of the lottery do NOT earn sibling priority for their siblings at any school in Round 2 of the lottery. The intention of sibling priority is to keep families together when possible. An applicant must include the first and last name and grade of sibling on the OneMatch application in order to be eligible for this priority.

### Sibling Legacy Priority (Charter/Innovation High Schools Only)

Instead of utilizing the previously stated sibling policy, high schools governed by a charter can use a sibling legacy priority. Under this priority, siblings of all current students, including 12th graders, and former graduates of the school will receive a priority. Applicants must include a student’s first and last name, and grade of the sibling. If the applicant is a sibling of a graduate, the applicant must select “Graduate” in the grade dropdown list.

### Children of Charter School Staff/Board Member

Applicants who are the children of staff or current or founding board members associated with a charter school receive priority.

### Affiliated Pre-K Program (Kindergarten only)

Applicants who attend an affiliated pre-K program receive priority. Note: This priority **ONLY** applies to charter schools.

# Appendix II: 2025-26 Participating Schools & Priorities

| School Name | School Type | IPS Transportation Zone(s) | ‘25-26 Grade Levels | Enrollment Priorities |
| --- | --- | --- | --- | --- |
| ACE Preparatory Academy | Charter |  | K-6 | 1. Sibling Priority 2. Children of Staff/Board Member |
| Adelante at Emma Donnan School 72 | Charter/IPS | 4 | K-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Allegiant Preparatory Academy | Charter |  | K-5 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Andrew J Brown Academy | Charter |  | K-8 | 1. Sibling Priority |
| Anna Brochhausen School 88  A STEM School | IPS | 3 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Arlington Middle School  A STEM School | IPS | 2,3 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Arsenal Technical High School,[[2]](#footnote-3) including…  -Law and Public Safety Academy  -Media Arts and Design Academy  -Skilled Trades and Human Services Academy  -STEM Academy  -Teaching, Leading, and Learning Academy | IPS | 1,2,3,4 | 9-12 | 1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority |
| Avondale Meadows Academy | Charter |  | K-4 | 1. Sibling Priority 2. Children of Staff/Board Member |
| Avondale Meadows Middle School | Charter |  | 5-8 | 1. Sibling Priority 2. Children of Staff/Board Member |
| Believe Circle City High School | Charter |  | 9-12 | 1. Sibling Priority 2. Children of Staff/Board Member |
| Benjamin Harrison School 2  Center for Inquiry  An IB World School | IPS | 3 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Broad Ripple Middle School  An IB World School | IPS | 2 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger Changes  5. IPS Employee Priority |
| Brookside School 54  An Exploratory School | IPS | 3 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Carl Wilde School 79  Center for Inquiry  An IB World School | IPS | 1 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Charity Dye School 27  Center for Inquiry  An IB World School | IPS | 3 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Charles Warren Fairbanks School 105  An Exploratory School | IPS | 2 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Christian Park School 82  An Exploratory School | IPS | 4 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Christel House Academy South | Charter |  | K-8 | 1. Sibling Priority  2. FRL Status 3.Child of Staff/Board  4. Affiliated PK (guarantee) |
| Christel House Academy West | Charter |  | K-8 | 1. Sibling Priority  2. FRL Status 3.Child of Staff/Board |
| Christel House High School | Charter |  | 9-12 | 1. Sibling Priority  2. FRL Status 3.Child of Staff/Board |
| Circle City Preparatory Charter School | Charter |  | K-8 | 1. Sibling Priority 2. Children of Staff/Board Member |
| Clarence Farrington School 61  An Exploratory School | IPS | 1 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Cold Spring School | IPS | 1,2 | K-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Crispus Attucks High School[[3]](#footnote-4), including…  -Health Sciences Academy  -Computer Sciences Academy | IPS | 1,2,3,4 | 9-12 | 1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority |
| Daniel Webster School 46  An Exploratory School | IPS | 4 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Edison School of the Arts School 47 | IPS | 3,4 | K-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Eleanor Skillen School 34  A Montessori School | IPS | 4 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Eliza Baker School 55  A Butler Lab School | IPS | 2,3 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority (Butler University employees will receive an IPS Employee Priority) |
| Enlace Academy | Charter |  | K-8 | 1. Children of Staff/Board Member  2. Sibling Priority  3. Affiliated Pre-K Program |
| Ernie Pyle School 90  A Paideia School | IPS | 1 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Frederick Douglass School 19  An Exploratory School | IPS | 4 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| GEO Next Generation Academy - Indianapolis | Charter |  | K-12 | 1. Sibling Priority  2. Children of Staff/Board Member |
| George and Veronica Phalen Leadership Academy | Charter |  | K-8 | TBD |
| George Washington Carver School 87  A Montessori School | IPS | 1 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| George Washington High School[[4]](#footnote-5), including…  -Advanced Manufacturing Academy  -Business & Finance Academy  -Information Technology Academy | IPS | 1,2,3,4 | 9-12 | 1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority |
| George W. Julian School 57 Center for Inquiry  An IB World School | IPS | 4 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Girls IN STEM Academy | Charter |  | K-6 | \*Ongoing enrollment |
| Global Preparatory Academy at Riverside School 44 | Charter/IPS | 1,2 | PK-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Affiliated PK  5. Impacted by Rebuilding Stronger  6. IPS Employee Priority |
| Herron High School | Charter |  | 9-12 | 1. Sibling Priority 2. Children of Staff/Board Member 3. Proximity Priority |
| Herron Preparatory School | Charter |  | K-7 | 1. Sibling Priority 2. Children of Staff/Board Member  3. Proximity Priority |
| Herron-Riverside High School | Charter |  | 9-12 | 1. Sibling Priority 2. Children of Staff/Board Member 3. Proximity Priority |
| H. L. Harshman Middle School  A High Ability and Dual Language School | IPS | High Ability- 1,2,3,4  Dual Language- 3,4 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| H. W. Longfellow Middle School  An IB World School | IPS | 3 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Indiana Math & Science Academy - North | Charter |  | K-12 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Indiana Math & Science Academy - West | Charter |  | K-8 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Indianapolis Metropolitan High School | Charter |  | 9-12 | 1. Sibling Priority |
| Invent Learning Hub | Charter |  | K-8 | 1. Children of Staff/Board Member  2. Sibling Priority |
| Irvington Community Elementary School | Charter |  | PK-5 | 1. Sibling Priority  2. Children of Staff/Board Member  3. Affiliated PK (guarantee) |
| Irvington Community Middle School | Charter |  | 6-8 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Irvington Preparatory Academy | Charter |  | 9-12 | 1. Sibling Priority  2. Children of Staff/Board Member |
| James A. Garfield School 31  A STEM School | IPS | 4 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| James and Rosemary Phalen Leadership Academy | Charter |  | 7-12 | TBD |
| James Russell Lowell School 51  A Montessori School | IPS | 3 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| James Whitcomb Riley School 43  A Visual and Performing Arts School | IPS | 1,2 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Jonathan Jennings School 109  An Exploratory School | IPS | 1 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Joseph J. Bingham School 84, Center for Inquiry  An IB World School | IPS | 2 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| KIPP Indy College Prep Middle School | Charter | 2,3 | 6-8 | 1. Sibling Priority 2. Proximity Priority |
| KIPP Indy Legacy High School | Charter |  | 9-12 | 1. Sibling Priority 2. Proximity Priority |
| KIPP Indy Unite Elementary School | Charter | 2,3 | K-5 | 1. Sibling Priority 2. Proximity Priority |
| Lew Wallace School 107  An Exploratory School | IPS | 1 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Liberty Grove Schools at Elder W. Diggs School 42 | Charter/IPS | 1 | K-6 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Mary Nicholson School 70  Center for Inquiry  An IB World School | IPS | 2 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Matchbook Learning at Wendell Phillips School 63 | Charter/IPS | 1 | K-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| The Match: Career & Tech High School from Matchbook Learning | Charter |  | 9-10 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Meredith Nicholson School 96  An Exploratory School | IPS | 1 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Merle Sidener Academy 59  A High Ability School | IPS | 1,2,3,4 | 1-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Monarca Academy | Charter |  | 6-8 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Northwest Middle School  An IB World School | IPS | 1 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Paramount Brookside | Charter |  | K-8 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Paramount Cottage Home | Charter |  | K-5 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Paramount Englewood | Charter |  | 5-8 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Paramount Online Academy | Charter |  | K-8 | \*Ongoing enrollment |
| The Path School at Stephen Foster School 67 | Charter/IPS | 1 | PK-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Phalen Leadership Academy at Francis Scott Key 103 | Charter/IPS | 2 | K-6 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Phalen Leadership Academy at George H Fisher School 93 | Charter/IPS | 2 | K-6 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Phalen Leadership Academy at Louis B Russell School 48 | Charter/IPS | 2 | PK-6 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| pilotED Schools: Bethel Park | Charter |  | K-6 | 1. Children of Staff/Board Member  2. Sibling Priority |
| Promise Prep | Charter |  | K-4 | 1. Sibling Priority |
| Purdue Polytechnic Indianapolis High School - Englewood | Charter |  | 9-12 | 1. In-District Priority  2. Sibling Priority  3. Children of Staff/ Board Member |
| Purdue Polytechnic High School Lab, a Program of Englewood | Charter |  | 9-12 | 1. Sibling Priority  2. Children of Staff/ Board Member |
| Purdue Polytechnic Indianapolis High School – Broad Ripple | Charter |  | 9-12 | 1. Sibling Priority  2. Children of Staff/ Board Member |
| Ralph Waldo Emerson School 58  An Exploratory School | IPS | 4 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Robert Lee Frost School 106  A STEM School | IPS | 2 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Rooted School at Eastern Star Church | Charter |  | 7-12 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Rousseau McClellan School 91  A Montessori School | IPS | 2 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Sankofa School of Success at Arlington Woods School 99 | IPS | 3 | PK-6 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Shortridge High School[[5]](#footnote-6), including…  -International Baccalaureate Diploma   Programme   -International Baccalaureate Career  Programme | IPS | 1,2,3,4 | 9-12 | 1. In-District Priority 2. Sibling Priority 3. IPS Employee Priority |
| Southeast Neighborhood School of Excellence (SENSE) | Charter |  | K-8 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Theodore Potter School 74  A Dual Language School | IPS | 3,4 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Thomas Carr Howe Middle School  An IB World School | IPS | 4 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Thomas Gregg Neighborhood School 15 | IPS | 3 | K-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Charles A Tindley Accelerated School | Charter |  | 7-12 | 1. Sibling Priority 2. Children of Staff/Board Member |
| Tindley Genesis Academy | Charter |  | K-6 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Tindley Summit Academy | Charter |  | K-6 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Washington Irving Neighborhood School 14 | IPS | 3 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| William Bell School 60  A Butler Lab School | IPS | 1,4 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority (Butler University employees will receive an IPS Employee Priority) |
| William McKinley School 39  An Exploratory School | IPS | 4 | PK-5 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| William Penn Middle School  A STEM School | IPS | 1,4 | 6-8 | 1. In-District Priority  2. Sibling Priority  3. In-Zone  4. Impacted by Rebuilding Stronger  5. IPS Employee Priority |
| Victory College Preparatory Academy | Charter |  | K-12 | 1. Sibling Priority  2. Children of Staff/Board Member |
| Vision Academy | Charter |  | K-8 | 1. Sibling Priority  2. Children of Staff/Board Member |

# Appendix III: 2025-26 Charter Feeders

| 24-25 School Name | 25-26 Feeder |
| --- | --- |
| Avondale Meadows Academy 4th Grade | Avondale Meadows Middle School 5th Grade |
| Christel House West 8th grade | Christel House High School 9th grade |
| Christel House South 8th grade | Christel House High School 9th grade |
| IN Math & Science Academy West 8th grade | IN Math & Science Academy North 9th grade |
| Irvington Community Elementary 5th grade | Irvington Community Middle School 6th grade |
| Irvington Community Middle 8th grade | Irvington Preparatory Academy 9th grade |
| KIPP Indy Unite Elementary 5th grade | KIPP Indy College Prep 6th grade |
| KIPP Indy College Prep 8th grade | KIPP Indy Legacy High 9th grade |
| Matchbook Learning 8th grade | The Match High School 9thgrade |
| Paramount Cottage Home 5th grade | Paramount Englewood 6th grade |
| All Tindley 6th grades | Charles A. Tindley Accelerated 7th grade |
| Paramount Englewood 8th grade\* | Purdue Polytechnic High - Englewood 9thgrade |

\* *To claim this guarantee, Paramount Englewood families* ***must apply in Round One*** *or they will no longer be guaranteed a seat at Purdue Polytechnic High School-Englewood.*

# Appendix IV: 2025-26 IPS Pipeline Guarantees

| 24-25 School Name | 25-26 Middle School Guarantee |
| --- | --- |
| Anna Brochhausen School 88 An Exploratory School | Arlington Middle School A STEM School |
| Benjamin Harrison School 2 Center for Inquiry, an IB World School | H. W. Longfellow Middle School An IB World School |
| Brookside School 54 An Exploratory School | H. W. Longfellow Middle School An IB World School |
| Carl Wilde School 79 Center for Inquiry, an IB World School | Northwest Middle School An IB World School |
| Charity Dye School 27 Center for Inquiry, an IB World School | H. W. Longfellow Middle School An IB World School |
| Charles Warren Fairbanks School 105 An Exploratory School | Arlington Middle School A STEM School |
| Christian Park School 82 An Exploratory School | Thomas Carr Howe Middle School An IB World School |
| Clarence Farrington School 61 An Exploratory School | Northwest Middle School An IB World School |
| Daniel Webster School 46 An Exploratory School | William Penn Middle School A STEM School |
| Eleanor Skillen School 34 A Montessori School | Thomas Carr Howe Middle School An IB World School |
| Eliza Blaker School 55 A Butler Lab School | Broad Ripple Middle School or H. W. Longfellow Middle School\* An IB World School |
| Ernie Pyle School 90 A Paideia School | William Penn Middle School A STEM School |
| Frederick Douglass School 19 An Exploratory School | Thomas Carr Howe Middle School An IB World School |
| George W. Julian School 57 Center for Inquiry, an IB World School | Thomas Carr Howe Middle School An IB World School |
| George Washington Carver School 87 A Montessori School | Northwest Middle School An IB World School |
| James A. Garfield School 31 A STEM School | William Penn Middle School A STEM School |
| James Russell Lowell School 51 A Montessori School | H. W. Longfellow Middle School An IB World School |
| James Whitcomb Riley School 43 A Visual and Performing Arts School | Broad Ripple Middle School or Northwest Middle School\* An IB World School |
| Jonathan Jennings School 109 An Exploratory School | Northwest Middle School An IB World School |
| Joseph J. Bingham School 84 Center for Inquiry, an IB World School | Broad Ripple Middle School An IB World School |
| Lew Wallace School 107 An Exploratory School | Northwest Middle School An IB World School |
| Liberty Grove Schools at Elder W. Diggs School 42 | William Penn Middle School A STEM School |
| Mary Nicholson School 70 Center for Inquiry, an IB World School | Broad Ripple Middle School An IB World School |
| Meredith Nicholson School 96 An Exploratory School | Northwest Middle School An IB World School |
| Merle Sidener Academy 59 A High Ability School | H. L. Harshman Middle School A High Ability School |
| Phalen Leadership Academy at Francis Scott Key School 103 | Arlington Middle School A STEM School |
| Phalen Leadership Academy at George H. Fisher School 93 | Arlington Middle School A STEM School |
| Phalen Leadership Academy at Louis B. Russell School 48 | Arlington Middle School A STEM School |
| Ralph Waldo Emerson School 58 An Exploratory School | Thomas Carr Howe Middle School An IB World School |
| Robert Lee Frost School 106 A STEM School | Arlington Middle School A STEM School |
| Rousseau McClellan School 91 A Montessori School | Broad Ripple Middle School An IB World School |
| Sankofa School of Success at Arlington Woods School 99 | Arlington Middle School A STEM School |
| Theodore Potter School 74 A Dual Language School | H. L. Harshman Middle School A Dual Language School |
| Thomas Gregg Neighborhood School 15 | H. W. Longfellow Middle School An IB World School |
| Washington Irving Neighborhood School 14 | H. W. Longfellow Middle School An IB World School |
| William Bell School 60 A Butler Lab School | Northwest Middle School or Thomas Carr Howe Middle School\* An IB World School |
| William McKinley School 39 An Exploratory School | William Penn Middle School A STEM School |

*\*Students will feed to their in-zone IB middle school based on home address*

# Appendix V Enrollment Target Setting Timeline

|  |  |  |
| --- | --- | --- |
| Date | Responsible | Deliverable (s) |
| 12/15/2024 | Enroll Indy | * Enroll Indy will provide each school/network with data from the past five enrollment cycles including conversion rates, total matches by round, and late enrollment data. * Enroll Indy will send a template for target setting that schools must use to submit targets. * Enroll Indy will provide a projection tool that schools can use to inform their targets. |
| 1/8/2025 | School/Network | * Schools will set preliminary grade-level capacity Targets for the 2025-2026 school year. See definitions section * If capacity targets are not submitted, Enroll Indy will use charter enrollment capacity from the authorizer. |
| 1/12/2025 | Enroll Indy | * Enroll Indy will send each school/network suggested match targets based on capacity targets and historical attrition rates. |
| 1/24/2025 | School/Network | * Schools must submit Round 1 Match targets (over-enrollment, highest number) by 5:00 PM on 1/24 in conjunction with the close of the round. * Schools have autonomy to set their targets by grade level. * If a school/network has not submitted targets by 1/24 at 5:00 pm, Enroll Indy will use our suggested targets for the lottery. |
| 4/10/2025 | School/Network | * Schools can submit final amended Capacity Targets for approval. These amendments should be in line with your district or authorizer’s policies. |
| 4/19/2025 | School/Network | * Schools set final Round 2 Match targets by 5:00 PM on 4/19 in conjunction with the close of the round. * If a school/network has not submitted targets by 4/19 at 5:00 pm, Enroll Indy will use Round 1 targets. |
| 5/16/2025 | School/Network | * Round 2 results are released, and schools must set their First Day of School Target. |
| School to decide | Enroll Indy | * When schools are ready to drop their Active Targets to Charter Capacity targets, the school simply needs to email Enroll Indy. Typically, schools will drop to their Charter Capacity targets after the IDOE Count Day deadline. |

1. *IPS and Butler University employees will also be asked to list their work ID number.* [↑](#footnote-ref-2)
2. Each IPS High School facility has multiple programs. For the 2025-26 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor to select an academy of interest. [↑](#footnote-ref-3)
3. Each IPS High School facility has multiple choice programs. For the 2025-26 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor to select an academy of interest. [↑](#footnote-ref-4)
4. Each IPS High School facility has multiple choice programs. For the 2025-26 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor to select an academy of interest. [↑](#footnote-ref-5)
5. Each IPS High School facility has multiple choice programs. For the 2025-26 OneMatch lottery, applicants will apply to the high school they are interested in and work with their counselor to select an academy of interest. [↑](#footnote-ref-6)